



City of Westminster

Community Development Block Grant
2017 Action Plan
Public Comment Document

Economic Development Department
June 2017



WESTMINSTER

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The United States Department of Housing and Urban Development (HUD) provides grants annually to cities based on several factors, including the number of low- and moderate-income people who are living in the city during the census taken every ten years. This includes households earning 80 percent or less of the area median income (AMI) and other people who are presumed to be in need for example due to severe disability, living with AIDS/HIV, domestic violence, homelessness, child abuse, seniors, food insecurity, or illiteracy. All CDBG activities must meet one of the three national objectives for this program:

- serve predominantly low- moderate-income people;
- eliminate or mitigate slums and blight; and/or
- address an emergency need.

Twenty percent of each annual grant may be used (but is not required) for program administration, including salaries. Up to 15 percent of the grant may be used for public services. The City is now funding all public services grants with local general fund money in order to avoid the administrative burden on non-profits receiving small federal grants that require a great deal of compliance activity. This choice also reduces the administrative burden on City staff, freeing up staff time for substantive revitalization projects and programs.

CDBG funds are used for projects and programs that primarily benefit the City's low- to moderate-income population and address blight conditions. Eligible projects may include economic development, redevelopment, public facility and infrastructure improvements, and housing. In 2017 the City will receive \$609,636 in the form of a Community Development Block Grant. This money will be used for program administration, the Emergency and Essential Home Repair Program, and the final phase of street lighting installation along Bradburn Boulevard. The projects are based on input previously received from the community during the 2015-2019 Consolidated Plan process and at citizen public hearings, from City Council, and from interested parties during the public comment period and other community meetings.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The 2017 Action Plan reflects the goals identified in the 2015-2019 Consolidated Plan. These goals focus on continuing neighborhood revitalization efforts in the southern portion of the City, activities pertaining to housing including the quantity and quality of affordable housing, and economic development activities that stimulate business and job creation. These goals primarily focus on helping residents maintain and improve their quality of life. The 2017 Action Plan continues to build on successful projects and programs, such as the Emergency and Essential Home Repair Program, which meet the needs of low- and moderate-income residents.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City's past CDBG funded projects have focused on community needs that continue to exist including aging housing and infrastructure, neighborhood improvements, continued cultivation of emerging arts related activities in the southern portion of Westminster, as well as other public improvements. CDBG funded projects to address these needs have generally been well received by the community. The activities and projects in the 2017 Action Plan and the goals for the five year planning period, which are similar to those identified in the past, continue to promote the most efficient and effective use of CDBG funds.

The City's CDBG program history coupled with input gathered through the citizen participation process guided the development of the priorities, goals, objectives, and outcomes for the 2017 Action Plan.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The consultation and citizen participation process for the City of Westminster 2017 Annual Action Plan included the following:

During the 2015-2019 Consolidated Plan process, the City of Westminster conducted a paper and online resident survey, which was offered in Spanish and English. Paper surveys in both languages were provided at all City facilities and mailed and/or emailed to 21 non-profits serving Westminster residents. The online survey was hosted by surveymonkey.com.

Based upon the prior input gathered during the 2015-2019 Consolidated Plan process and staff analysis, the 2017 project priorities were reviewed with City Management before making recommendations to the City Council. City Council reviewed the recommended projects at a Study Session on March 20, 2017.

The projects recommended by City Council were then presented for public comment at a citizen public meeting on June 29, 2107 at The MAC. Seven residents and stakeholders, including Councilmember Shannon Bird attended the meeting. A City Council public hearing was held on July 10, 2017 for public comment and for City Council consideration of approval of the CDBG Action Plan. No members of the community spoke at the public hearing regarding the Action Plan. The Action Plan was made available for public comment from June 16, 2017 through July 5, 2017. The City did not receive any written public comment.

Notices were published in the electronic “Weekly Edition” in June and July to notify citizens of these participation opportunities. “Weekly Edition” is a published news release sent weekly via email to subscribers and key stakeholders throughout the Westminster community, including many community leaders. The public notice was also published on the City’s website.

Informational flyers were also posted at the Westminster City Hall, Irving Street Library, targeted schools and community centers in low- and moderate-income neighborhoods, public housing authority-owned multi-family housing properties, and multi-family housing projects funded by CDBG, HOME, Private Activity Bonds, and Low Income Housing Tax Credits as well as any interested citizens.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The City did not receive any written public comments on the 2017 Action Plan. Those present at the June 29, 2017 community meeting generally asked questions about current CDBG projects in progress. Mr. Koester of Bradburn Boulevard expressed concerns regarding the trees planted as a part

of the Bradburn Streetscape Enhancement projects noting that the trees were not planted properly with the root balls planted above ground and covered with wood chips. Staff will bring this concern to the City inspector overseeing the project. He also expressed concern that a street light was originally planned to be installed in the right of way in front of his home. He stated that he did not want a street light in front of his house as he has provided adequate lighting on his property. Mr. Koester had also expressed this concern at a previous community meeting regarding the streetscape project at which time staff addressed his concern and eliminated the street light from this location in front of his home. City staff confirmed for Mr. Koester that no street lights were planned to be installed in front of his home in either the current or planned projects including the 2017 Bradburn Decorative Street Light Installation Phase II project and Mr. Koester seemed to be pleased with this. However, Mr. Koester did state that he was opposed to using federal funds for street lighting and tree plantings. One member of the community noted that there was a typo in the Action Plan. Questions and concerns were also raised with the status of the demolition of 7225 Bradburn and the proposed Habitat for Humanity project currently being evaluated by staff. City staff explained that the demolition has been delayed due to the need to complete an environmental review for the site and that the buildings will be demolished at the same time as the remaining buildings at 73rd and Lowell. Staff also noted that the proposed Habitat for Humanity project will go through a public comment period as a change of use and should the project move forward, encouraged residents to get involved with the project by volunteering to help welcome their new neighbors.

Finally, several members of the audience expressed concern over the lack of people attending CDBG meetings and wanted to ensure that homeowners affected by projects were provided the opportunity to comment on the use of CDBG funds. City staff will continue to explore new means of publicizing meeting and public comment opportunities as well as other methods of gaining community input.

No public comment was received during the July 10, 2017 public hearing.

6. Summary of comments or views not accepted and the reasons for not accepting them

The City of Westminster accepts all views and comments.

7. Summary

A note to readers: This Action Plan was produced using a HUD online reporting program. Downloaded and printed versions of this report may not appear as originally formatted in the document. The City of Westminster had no control as to the quality of the final formatted document.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	WESTMINSTER	Economic Development

Table 1 – Responsible Agencies

Narrative

The City of Westminster is a part of a HOME Consortium with Adams County as the lead entity and the City of Thornton as an additional participating jurisdiction. Under HUD guidelines, the lead entity is responsible for creating the Consolidated Plan and Action Plan templates for the consortium as a whole and submits these plans to HUD.

Consolidated Plan Public Contact Information

Heather Ruddy, CDBG Coordinator City of Westminster

4800 West 92nd Avenue Westminster, CO 80031 Phone 303.658.2111 Email hruddy@cityofwestminster.us

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

The City of Westminster sent public notice announcements in English and Spanish regarding public meetings and request for public comment to 11 targeted Westminster schools, 18 public housing authority-owned multi-family housing properties, and multi-family housing projects funded by CDBG, HOME, Private Activity Bonds, and Low Income Housing Tax Credits, 13 community organizations, and 11 individuals. The list of groups and organizations contacted for feedback on the Action Plan is below.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The City's activities that enhance coordination between public and assisted housing providers and private and governmental health, mental health, and service agencies are many. The City encourages and accepts funding applications from housing and health service providers through its annual Human Services Board funding process. The Human Services Board's mission and goals are to provide assistance in food, mental health, housing, and other services for citizens of Westminster. In 2017 the following supportive service and housing agencies receiving a combined \$115,000 in funding included: A Precious Child, Adams County Housing Authority (LIFE), Arvada Community Food Bank, Audio Information Network, Brothers Redevelopment, CASA of Adams County, CASA of Jefferson County, Catholic Charities of Denver (North Area CARES), Center for People with Disabilities, Children's Outreach Project, Clinica Campesina Family Health Services, Inc., Colorado Homeless Families, Community Reach Center (ADCO Mental Health), Family Tree, Inc., FISH, Inc., Food Bank of the Rockies, Growing Home – Interfaith Hospitality Network, Have a Heart Project, Inc., Inter-Church ARMS, Jefferson Center for Mental Health, Kids First Health Care, Project Angel Heart, Ralston House (Arvada Child Advocacy Center), Rocky Mountain Multiple Sclerosis Center (RMMSC), Senior HUB, Senior Resource Center, and Volunteers of America Colorado Branch.

In 2016, the City assigned its \$5,591,700 Private Activity Bond allocation to CHFA for the purpose of financing one or more multi-family rental housing projects for low- and moderate-income individuals, or for providing single family mortgage loans to low- and moderate-income individuals, or for use in its Mortgage Credit Certificate (MCC) Program.

The City also works closely with Adams County Housing Authority (ACHA) and Jefferson County Housing Authority (JCHA) to identify new opportunities for the development of affordable housing in Westminster. As an example, the City is supporting two new affordable housing developments in Westminster being developed by ACHA and JCHA. The ACHA project at 71st and Federal is constructing

70 rental units for very-low and low-income individuals as well as non-profit office space and will be a catalyst project for the Westminster Station transit oriented development site. The City contributed \$556,750 in HOME funds to this project as well as numerous fee waivers and rebates. The JCHA project is constructing 72 affordable senior housing units south of 73rd Ave. just west of Sheridan Blvd. The City also provided financial assistance to this project. The City's investment in these projects is complemented by an infusion of other public financing including 9% Low Income Housing Tax Credits, and state funds.

Moreover, City staff continues to keep an open dialog with and recruit affordable housing developers and funding agencies, including CRHDC, ACHA, private developers, Mile High Loan Fund, and Enterprise Communities.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Metro Denver Homeless Initiative (MDHI) coordinates and supports the Metro Denver Continuum of Care (CoC), a multi-agency collaboration focused on reducing homelessness in the seven-county Denver metropolitan area including Adams, Arapahoe, Boulder, Broomfield, Denver, Douglas, and Jefferson counties. Westminster evenly spans both Adams and Jefferson counties. The CoC brings together public and private stakeholder organizations to provide a comprehensive array of homelessness prevention activities, housing placement assistance, and related supportive services for persons who are homeless or at risk of becoming homeless.

In 2016, a representative from the City of Westminster began attending the monthly MDHI Coordinating Committee meetings. This same representative regularly attended meetings with the Adams County Coalition for the Homeless and Jefferson County's Heading Home. Both are groups comprised of non-profit homeless service providers, governments, faith-based organizations, business owners, housing authorities, school districts and formerly homeless individuals. The goal of each is to prevent and end homelessness in their respective counties.

In mid-2016, a Westminster resident was appointed to the MDHI board of directors to represent all of Adams County. The Westminster employee who attends regional meetings surrounding homelessness has met with both the Adams and Jefferson County MDHI representatives individually on at least a quarterly basis. In October 2016, the Westminster City Council voted to fund a position dedicated to homelessness starting in January 2017. For the 2017 HUD-required Point-in-Time (PIT) homelessness survey, the Westminster Homelessness Coordinator worked through the Westminster Police

Department to connect the county-wide PIT coordinators with law enforcement officials to identify the locations of homeless encampments prior to the night of the survey. This effort is intended to more accurately assess the homeless situation in both counties.

While the City of Westminster does not have a supportive services program, it continues to fund emergency shelter, transitional housing, and supportive services for homeless persons and families through its Human Services Board funding process. Agencies funded through the Human Services Advisory Board in 2017 that provide CoC services include The Family Tree, Growing Home, Inter-Church ARMS, Colorado Homeless Families, Catholic Charities of Denver (North Area CARES), Brothers Redevelopment, the Adams County Housing Authority, and Access Housing.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Not applicable. The City of Westminster does not receive Emergency Solutions Grant (ESG).

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Adams County School District 50
	Agency/Group/Organization Type	Services-Children Services-Education Schools
	What section of the Plan was addressed by Consultation?	Consultation and Public Notice
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Westminster sent public notice announcements in English and Spanish regarding public meetings and request for public comment to 11 targeted Westminster schools, 18 public housing authority-owned multi-family housing properties, and multi-family housing projects funded by CDBG, HOME, Private Activity Bonds, and Low Income Housing Tax Credits, 13 community organizations, and 11 individuals. The following schools were sent public notices:Hidden Lake High School, Westminster High School, Ranum Middle School, Shaw Heights Middle School, Early Childhood Center, Flynn Elementary School, Harris Park Elementary School, Hodgkins Elementary School, Skyline Vista Elementary School, Westminster Elementary School, Crown Pointe Academy
2	Agency/Group/Organization	Various Subsidized and Low Income Housing Providers
	Agency/Group/Organization Type	Housing PHA
	What section of the Plan was addressed by Consultation?	Consultation and Public Notice

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Westminster sent public notice announcements in English and Spanish regarding public meetings and request for public comment to 18 public housing authority-owned multi-family housing properties and multi-family housing projects funded by CDBG, HOME, Private Activity Bonds, and Low Income Housing Tax Credits, and 13 community organizations. The following housing providers were sent public notices: Lowell Colony Apartments, Orchard Crossing, Susan Kay Apartments, Terrace Gardens, Village at Greenbriar, Glendale Apartments, Westminster Commons, Villa Maria, Clare of Assisi Homes, Cottages at Panorama Point, Residences at Panorama Point, Westchester Apartments, East Bay Senior Housing, Mountain Terrace, Bradburn Gardens, Westbury Apartments, Toscana, and Walnut Creek.
3	Agency/Group/Organization	JEFFERSON COUNTY HOUSING AUTHORITY
	Agency/Group/Organization Type	Housing PHA
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Consultation and Public Notice
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Westminster partners with Jefferson County Housing Authority through the Authority's administration of the City's Emergency and Essential Home Repair Program. The two entities work closely together in identifying how best to meet the home rehabilitation needs of Westminster residents.
4	Agency/Group/Organization	South Westminster HOAs
	Agency/Group/Organization Type	HOAs
	What section of the Plan was addressed by Consultation?	Consultation and Public Notice

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Westminster sent public notice announcements in English and Spanish regarding public meetings and request for public comment to 11 targeted Westminster schools, 18 public housing authority-owned multi-family housing properties, and multi-family housing projects funded by CDBG, HOME, Private Activity Bonds, and Low Income Housing Tax Credits, 13 community organizations, and 11 individuals. The following HOAs were sent public notices: Harris Park Townhomes HOA, Hidden Lake HOA, Meade Manor HOA.
5	Agency/Group/Organization	Heart of Westminster
	Agency/Group/Organization Type	Neighborhood Organization Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Consultation and Public Notice
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Westminster sent public notice announcements in English and Spanish regarding public meetings and request for public comment to 11 targeted Westminster schools, 18 public housing authority-owned multi-family housing properties, and multi-family housing projects funded by CDBG, HOME, Private Activity Bonds, and Low Income Housing Tax Credits, 13 community organizations, and 11 individuals.
6	Agency/Group/Organization	GROWING HOME, INC.
	Agency/Group/Organization Type	Services - Housing Services-Children Services-homeless Services-Education
	What section of the Plan was addressed by Consultation?	Consultation and Public Notice

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Westminster sent public notice announcements in English and Spanish regarding public meetings and request for public comment to 11 targeted Westminster schools, 18 public housing authority-owned multi-family housing properties, and multi-family housing projects funded by CDBG, HOME, Private Activity Bonds, and Low Income Housing Tax Credits, 13 community organizations, and 11 individuals.
7	Agency/Group/Organization	Lao Buddhist Temple
	Agency/Group/Organization Type	Church
	What section of the Plan was addressed by Consultation?	Consultation and Public Notice
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Westminster sent public notice announcements in English and Spanish regarding public meetings and request for public comment to 11 targeted Westminster schools, 18 public housing authority-owned multi-family housing properties, and multi-family housing projects funded by CDBG, HOME, Private Activity Bonds, and Low Income Housing Tax Credits, 13 community organizations, and 11 individuals.
8	Agency/Group/Organization	Community Enterprise
	Agency/Group/Organization Type	Advocacy
	What section of the Plan was addressed by Consultation?	Consultation and Public Notice
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Westminster sent public notice announcements in English and Spanish regarding public meetings and request for public comment to 11 targeted Westminster schools, 18 public housing authority-owned multi-family housing properties, and multi-family housing projects funded by CDBG, HOME, Private Activity Bonds, and Low Income Housing Tax Credits, 13 community organizations, and 11 individuals.

9	Agency/Group/Organization	Servicios de la Raza
	Agency/Group/Organization Type	Advocacy
	What section of the Plan was addressed by Consultation?	Consultation and Public Notice
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Westminster sent public notice announcements in English and Spanish regarding public meetings and request for public comment to 11 targeted Westminster schools, 18 public housing authority-owned multi-family housing properties, and multi-family housing projects funded by CDBG, HOME, Private Activity Bonds, and Low Income Housing Tax Credits, 13 community organizations, and 11 individuals.
10	Agency/Group/Organization	Hmong American Association of Colorado
	Agency/Group/Organization Type	Advocacy
	What section of the Plan was addressed by Consultation?	Consultation and Public Notice
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Westminster sent public notice announcements in English and Spanish regarding public meetings and request for public comment to 11 targeted Westminster schools, 18 public housing authority-owned multi-family housing properties, and multi-family housing projects funded by CDBG, HOME, Private Activity Bonds, and Low Income Housing Tax Credits, 13 community organizations, and 11 individuals.
11	Agency/Group/Organization	FRESC
	Agency/Group/Organization Type	Advocacy
	What section of the Plan was addressed by Consultation?	Consultation and Public Notice

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Westminster sent public notice announcements in English and Spanish regarding public meetings and request for public comment to 11 targeted Westminster schools, 18 public housing authority-owned multi-family housing properties, and multi-family housing projects funded by CDBG, HOME, Private Activity Bonds, and Low Income Housing Tax Credits, 13 community organizations, and 11 individuals.
12	Agency/Group/Organization	Westminster Grange
	Agency/Group/Organization Type	Civic Leaders Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Consultation and Public Notice
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Westminster sent public notice announcements in English and Spanish regarding public meetings and request for public comment to 11 targeted Westminster schools, 18 public housing authority-owned multi-family housing properties, and multi-family housing projects funded by CDBG, HOME, Private Activity Bonds, and Low Income Housing Tax Credits, 13 community organizations, and 11 individuals.
13	Agency/Group/Organization	South Westminster Arts Group
	Agency/Group/Organization Type	Services-Children Services-Education Arts Organization Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Consultation and Public Comment

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Westminster sent public notice announcements in English and Spanish regarding public meetings and request for public comment to 11 targeted Westminster schools, 18 public housing authority-owned multi-family housing properties, and multi-family housing projects funded by CDBG, HOME, Private Activity Bonds, and Low Income Housing Tax Credits, 13 community organizations, and 11 individuals.
14	Agency/Group/Organization	ADAMS COUNTY HOUSING AUTHORITY
	Agency/Group/Organization Type	Housing PHA
	What section of the Plan was addressed by Consultation?	Consultation and Public Notice
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Westminster sent public notice announcements in English and Spanish regarding public meetings and request for public comment to 11 targeted Westminster schools, 18 public housing authority-owned multi-family housing properties, and multi-family housing projects funded by CDBG, HOME, Private Activity Bonds, and Low Income Housing Tax Credits, 13 community organizations, and 11 individuals.

Identify any Agency Types not consulted and provide rationale for not consulting

Not applicable. The City of Westminster’s Action Plan process provided an opportunity and invited participation and comments from organizations serving low- and moderate-income Westminster residents and residents with special needs. No agencies were willingly omitted from consultation.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Metro Denver Homeless Initiative	The City of Westminster will continue to support Continuum of Care service providers including MDHI, Growing Home, Access Housing, etc. in the provision of affordable housing and services to assist persons who are homeless and/or at-risk of homelessness.

Table 3 - Other local / regional / federal planning efforts

Narrative

See above.

AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

During the 2015-2019 Consolidated Plan process, the City of Westminster conducted a paper and online resident survey, which was offered in Spanish and English. Paper surveys in both languages were provided at all City facilities and mailed and/or emailed to 21 non-profits serving Westminster residents. The online survey was hosted by surveymonkey.com.

Based upon the prior input gathered during the 2015-2016 Consolidated Plan process and staff analysis, the 2017 project priorities were reviewed with City Management before making recommendations to the City Council. City Council reviewed the recommended projects at a Study Session on March 20, 2017.

The projects recommended by City Council were then presented for public comment at a citizen public meeting on June 29, 2017 at The MAC. Seven residents and stakeholders attended the meeting. A City Council public meeting was held on July 10, 2017 for public comment and for City Council's consideration of approval of the CDBG Action Plan. The Action Plan was made available for public comment from June 19, 2017 through July 5, 2017. The City of Westminster utilized HUD's waiver of 24 CFR 91.105(b)(4) for FY 2017 Action Plans for Community Planning and Development Program Funds to conduct a 14 day public comment period on the Action Plan rather than the normally prescribed 30 day public comment period in order to submit the Action Plan before HUD's August 16th deadline. HUD determined that the timing of the enactment of the FY 2017 appropriations act left insufficient time for grantees to complete the pre-submission or pre-amendment citizen participation publication and comment process before the August 16, 2017 deadline and approved a waiver of the 30 day public comment period for this year.

Notices were published in the electronic "Weekly Edition" in June and July to notify citizens of these participation opportunities. "Weekly Edition" is a published news release sent weekly via email to subscribers and key stakeholders throughout the Westminster community, including many community leaders in the South Westminster neighborhood. The public notice was also published on the City's website.

Informational flyers were also posted at the Westminster City Hall, Irving Street Library, targeted schools and community centers in low- and moderate-income neighborhoods, public housing authority-owned multi-family housing properties, and multi-family housing projects funded by CDBG, HOME, Private Activity Bonds, and Low Income Housing Tax Credits as well as any interested citizens.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Minorities Non-English Speaking - Specify other language: Spanish Non-targeted/broad community Residents of Public and Assisted Housing	Seven residents and stakeholders attended the first public meeting regarding the 2017 Action Plan held on June 29, 2017	Please see the Executive Summary and the Public Comment appendix for a summary of comments received.	N/A	http://www.ci.westminster.co.us/CityGovernment/CommunityDevelopment/CommunityDevelopmentBlockGrant

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Hearing	Minorities Non-English Speaking - Specify other language: Spanish Non-targeted/broad community Residents of Public and Assisted Housing	No members of the community spoke at the public hearing regarding the Action Plan.	None	N/A	http://www.ci.westminster.co.us/CityGovernment/CommunityDevelopment/CommunityDevelopmentBlockGrant

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Notices	Minorities Non-English Speaking - Specify other language: Spanish Non-targeted/broad community Residents of Public and Assisted Housing	N/A	N/A	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	City Newsletter - The Weekly	Non-targeted/broad community				http://www.ci.westminster.co.us/News/TheWeekly.aspx

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

In 2017, CDBG funds will be utilized for program administration, continuation of the Emergency and Essential Home Repair Program, and the final phase of street lighting improvements along Bradburn Boulevard.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	609,636	0	204,217	813,853	1,100,000	CDBG funds will be utilized for program administration, continuation of the Emergency and Essential Home Repair Program, and the final phase of street lighting improvements along Bradburn Boulevard.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Other	private	Other	1,200,000	0	0	1,200,000	0	Approximately \$1.2 million in Xcel Energy Utility Undergrounding fund dollars have been used for the Bradburn Boulevard street lighting projects. This fund was utilized to underground the overhead utilities along Bradburn to make way for the installation of the street lights.
Other	public - federal	Other	0	0	0	0	0	

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City of Westminster's CDBG allocation will complement several additional resources. The primary resources are: 1) the City's Capital Improvement Program, which is used for major capital projects in the target area; 2) HOME funds, allocated through the Adams County Consortium; 3). Private Activity Bonds, which provides roughly \$5.5 million/year to Westminster for housing activities; 4). Competitive 9% LIHTC; 5). Competitive 4% LIHTC; Non-Competitive 4% LIHTC.

HUD approved the City's Section 108 loan application in September of 2011. The City utilized \$1.5 million of the loan to finance site acquisition activities. In 2012, the City purchased three properties in the southwest corner of 73rd Avenue and Lowell Boulevard using approximately \$720,000 of its Section 108 loan for the purpose of redeveloping the site. Another two properties were purchased in December 2014 for approximately \$450,000. The City spent approximately \$130,000 on the relocation of several businesses and residents. The Westminster Housing Authority funded the demolition of three of the properties in 2015 and the remaining two properties in 2017.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The completion of street lighting improvements along Bradburn Boulevard will occur on public right-of-way.

Discussion

See above.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Activities Pertaining to Housing	2015	2019	Affordable Housing Non-Homeless Special Needs	South Westminster City-Wide	Housing	CDBG: \$90,000	Homeowner Housing Rehabilitated: 14 Household Housing Unit
2	Neighborhood Improvements in Target Area	2015	2019	Non-Housing Community Development	South Westminster	Public Facilities and Infrastructure	CDBG: \$397,709 Xcel Energy Utility Undergrounding Fund: \$1,200,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 6140 Persons Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Activities Pertaining to Housing
	Goal Description	Through the City's Emergency and Essential Home Repair Program, approximately 14 Westminster homeowners will benefit from the receipt of minor and emergency home repairs and accessibility improvements to their homes through the use of 2017 CDBG funds.

2	Goal Name	Neighborhood Improvements in Target Area
	Goal Description	In 2017 the Bradburn Boulevard Decorative Lighting Phase II Project will further the goal of neighborhood improvements in the Target Area. Continued investment in the Bradburn Boulevard corridor is critical to further revitalization of the South Westminster community. Residents and the traveling public will benefit from improved safety and accessibility with the continuation of decorative street lighting installation.

AP-35 Projects - 91.420, 91.220(d)

Introduction

CDBG funds are to be used for projects and programs that benefit the City's low- to moderate-income populations and address blight conditions. Eligible project activities may include economic development/redevelopment, certain public facility and infrastructure improvements, and affordable housing activities. The following projects were chosen due to their benefit to the community and their ability to be completed quickly and on time.

#	Project Name
1	Program Administration
2	Emergency and Essential Home Repair Program
3	Bradburn Boulevard Decorative Lighting Phase II

Table 7 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The allocation of funds is closely aligned with the top housing and community development needs identified in the needs assessment, market analysis, community survey, and contributed by stakeholders and citizens who participated in the development of the Consolidated Plan. The primary obstacle to addressing underserved needs is lack of funds and the uncertainty of continued funding of the CDBG program. The cost of needed public improvements far exceeds the City's five year allocation of CDBG funds.

AP-38 Project Summary
Project Summary Information

1	Project Name	Program Administration
	Target Area	City-Wide
	Goals Supported	Activities Pertaining to Housing Neighborhood Improvements in Target Area
	Needs Addressed	Housing Public Facilities and Infrastructure
	Funding	CDBG: \$121,927
	Description	In 2017, 20 percent of the City's CDBG allocation will be utilized to fund program administration and planning activities. This includes general management and oversight coordination, Fair Housing activities, and monitoring program activities. It is expected that significant program administration dollars will need to be utilized to comply with new Affirmatively Furthering Fair Housing rules moving forward.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	N/A
	Planned Activities	In 2017 20 percent of the City's CDBG allocation will be utilized to fund program administration and planning activities. This includes general management and oversight coordination, Fair Housing activities, and monitoring program activities.
2	Project Name	Emergency and Essential Home Repair Program
	Target Area	City-Wide
	Goals Supported	Activities Pertaining to Housing
	Needs Addressed	Housing
	Funding	CDBG: \$90,000
	Description	The Emergency and Essential Home Repair Program helps qualified, low-income households make badly-needed repairs to their homes that will improve their in-home safety and mobility. Through the program, up to \$5,000 in eligible minor and emergency home repairs can be made free of charge to income-qualified households located within Westminster.
	Target Date	6/30/2018

	Estimate the number and type of families that will benefit from the proposed activities	Approximately 14 low- and moderate-income households will benefit from much needed emergency and essential home repairs from the 2017 CDBG allocation.
	Location Description	Not applicable
	Planned Activities	Emergency and essential home repairs to income-qualified households.
3	Project Name	Bradburn Boulevard Decorative Lighting Phase II
	Target Area	South Westminster
	Goals Supported	Neighborhood Improvements in Target Area
	Needs Addressed	Public Facilities and Infrastructure
	Funding	CDBG: \$397,709
	Description	In both 2014 and 2015, City Council approved three separate CDBG projects related to streetscape improvements along Bradburn Boulevard. These collective projects included the installation of decorative street lighting, tree planting, and the installation of decorative street pavers at the northeast corner of West 73rd Avenue and Bradburn Boulevard. The completion of the streetscape improvements however, were delayed due to the difficulties in receiving commitments from Xcel Energy to underground overhead utilities. Undergrounding was completed in 2016 and construction on the streetscape improvements began in 2017. The combined 2014 and 2015 project budgets for the streetscaping improvements provided enough funding to install lighting up to West 77th Avenue along Bradburn Boulevard. The 2017 Bradburn Boulevard Lighting Phase II project, will provide enough funding to complete the installation of streetlights along the balance of Bradburn Boulevard to Turnpike Drive. The continued investment in the Bradburn corridor is critical to further revitalization of the community. The installation of lighting the length of Bradburn Boulevard will enhance public safety for area residents and the traveling public.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	The project will benefit approximately 7,685 persons in the service area. The service area encompasses Census Tracts 96.03-1, 96.03-2, 96.03-3, 96.04-1, and 96.04-2 where 56.4 percent population is low-moderate income.
Location Description	Improvements will be made along Bradburn Boulevard north from approximately 77th Avenue to Turnpike Drive.	

	Planned Activities	The 2017 Bradburn Boulevard Lighting Phase II project, will complete the installation of streetlights along the balance of Bradburn Boulevard from approximately 77th Avenue to Turnpike Drive.
--	---------------------------	---

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The majority of 2017 CDBG funds will be spent in the southern portion of Westminster through the completion of the Bradburn Boulevard Decorative Lighting Phase II project.

Geographic Distribution

Target Area	Percentage of Funds
South Westminster	65
City-Wide	35

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Census data indicates that 51 percent or more of the households in the southern portion of Westminster are considered low- moderate-income. Additionally, aging housing stock, deteriorating infrastructure, a lack of developable land, and blighted properties and buildings all exist within this area. Moreover, citizen and supportive service agency input gathered through the Consolidated Plan consultation and citizen participation process confirms that the southern portion of Westminster is in need of investment.

Discussion

See above.

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

This section describes other actions that the City will undertake during the program year to help fulfill the annual goals and objectives.

Actions planned to address obstacles to meeting underserved needs

The obstacles to meeting underserved needs in Westminster are:

1. The high cost of land acquisition and new construction to provide housing that is affordable to all income levels; and
1. Insufficient financial resources, both public and private, to meet the housing and supportive services needs of the population.

The City's efforts to address number one above are described below. The City works to address the needs of the underserved through multiple avenues. Although the City does not have a CDBG funded supportive services program, it provides funding to non-profit agencies that provide supportive services through its Human Services Board funding process. The City funds all public services grants with local general fund money in order to avoid the administrative burden on non-profits receiving small federal grants that require a great deal of compliance activity. This choice also reduces the administrative burden on City staff, freeing up staff time for substantive revitalization projects and programs. The Human Services Board (HSB) makes recommendations to City Council for the allocation of funds to support the mission of providing assistance to Westminster residents through clothing, food, shelter, and mental and physical health services. For 2017, the HSB funded 27 non-profits utilizing \$115,000 in funding.

Further examples of ways in which the City works to address the needs of the underserved include:

- Administrative approval of domestic violence shelters in order to protect the confidentiality of the location of shelters to protect victims from further assaults. These include: Alternatives to Family Violence; The Rape Assistance and Awareness Program and Sexual Assault Nurse Examiners.

The City offers a variety of water bill assistance programs including a low-income program that provides a one-time credit on water bills; a hardship program offered to those experiencing a short-term difficulty in paying their water bills; and a conservation program, which offers indoor water use inspections and the installation of low-water use toilets. The water inspection program tests the flow

rates of all faucets and showerheads, checks toilets for leaks, and upgrades plumbing fixtures with high efficiency faucet and aerators and showerheads. The goal of the program is to reduce water use and lower residents' water bills. The City also provides a free Prescription Discount Card for residents that do not have prescription drug coverage. Residents save an average of 20 % off the regular retail price of prescriptions.

There are several facilities that serve special needs populations throughout the Metro Area that are located in the City. These facilities include:

- North Metro Community Services – provides quality services and support to citizens with developmental disabilities who live in Adams County. Two of their three facilities are in Westminster.
- Arapahoe House provides substance abuse treatment and mental health services to vulnerable individuals and families in Metro Denver since 1975. Arapahoe House serves over 15,000 persons at 13 locations, providing 20 specialized services. They have a 16-bed residential treatment center for women, called Aspen Center, located within the City.

Actions planned to foster and maintain affordable housing

The City of Westminster is serviced by two public housing authorities - Jefferson County Housing Authority (JCHA) and Adams County Housing Authority (ACHA). In 2016, both housing authorities broke ground on two separate low-income housing projects in Westminster. The ACHA project will construct 70 rental units for very-low and low-income individuals and families. Sixty-three of 70 units (90 percent) will be restricted to households at or below 50 percent Area Median Income (AMI), with the remaining seven units at 60 percent AMI. The mixed use development will also house the “South County” ACHA offices as well as space for the Center for Career and Community Enrichment (3CE). 3CE is a nonprofit community center that benefits North Metro Denver residents and businesses by providing access to jobs, housing, housing counselling, life skills, parenting classes, educational classes, GED, and health services. This project was recently awarded funding through the 9% Low Income Housing Tax Credit Program.

The JCHA project is an affordable senior housing project at Shoenberg Farms south of 73rd Avenue just west of Sheridan Boulevard. JCHA was also awarded funding through the 9% Low Income Housing Tax Credit Program for this project. This project is constructing 72 affordable senior housing units comprised of four units at 30 percent AMI, 10 units at 40 percent AMI, 16 units at 50% AMI, and 12 units at 60% AMI.

The City of Westminster City Council approved the use of \$400,000 of City HOME funds, administered through Adams County for the ACHA project. The City will also provide a substantial amount of financial

support to the project through fee waivers and rebates and other assistance. The City will also substantially support the JCHA project through similar fee waivers and rebates. The City was unable to utilize HOME funds on the Jefferson County Housing Authority project as it is located in Jefferson County and cannot be supported by Adams County, the HOME funds administrator.

Additionally, in 2016, the City allocated \$359,331 in HOME funds to the last phase of the Panorama Pointe Senior Campus located on 84th Ave. and Federal Blvd. to construct 69 units of affordable senior housing rental units. Sixty-five of the units will be restricted to senior households at or below 60% AMI with the remaining four units at 30% AMI.

Actions planned to reduce lead-based paint hazards

The City has determined that it does not have the staff capacity or funding resources to address the federal Lead-Based Paint requirements. The City's Emergency and Essential Home Repair Program administrator, Jefferson County Housing Authority complies with all federal Lead-Based Paint regulations when implementing the program.

Actions planned to reduce the number of poverty-level families

Described in the "Actions planned to address obstacles to meeting underserved needs" section above. The City is continually working to provide more jobs for residents of all skill levels with Westminster employers. The City can influence levels of jobs and affordable housing; however, many aspects of combating poverty are outside the City's influence. The City has limited financial assistance but does provide low-income residents \$75 in financial assistance towards utility bills up to once per year, assistance with water bills for those experiencing a short-term hardship, and provides a free Prescription Discount Card for residents that do not have prescription drug coverage. The City relies on available supportive services agencies and the Adams and Jefferson County Human Services Departments to assist poverty-level families.

Education is also a primary tool in combating poverty. Westminster is fortunate to have both a large community college and several university programs located within its borders. The City also has close ties with the three school districts that are continually working to increase educational achievement

levels and high school graduation rates.

Actions planned to develop institutional structure

The Economic Development Department administers the Community Development Block Grant Program. City staff manage all CDBG-funded projects in-house to provide the greatest control over the scope, quality, and cost of each project. Staff consults with residents and stakeholders in the community to solicit input on proposed CDBG projects as well as to gain input on the use of funds and the quality of life in the community. Staff evaluates any projects recommended by community members and assesses the feasibility and eligibility of each. Based upon input from the community and staff analysis proposed projects are prioritized and reviewed with City management before making recommendations to the City Council, for their review, input, and eventual approval. Annual Action Plans are presented to the community in at least two public meetings and are made available for public comment.

Actions planned to enhance coordination between public and private housing and social service agencies

In 2016, the City hired BBC Research and Consulting to conduct a Housing Needs Assessment. From this assessment, the City created a Housing Task Force comprised of City staff, elected officials, and industry experts that will work to evaluate and craft policies, strategies, and tools to both preserve and develop a broad range of affordable and workforce housing across Westminster. The task force will develop a three-five year Strategic Housing Plan with a goal of developing a better housing balance in Westminster and maximizing partnerships, collaborating with affordable housing providers and neighboring jurisdictions.

Discussion

Please see above.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	80.00%

Discussion

The City will be utilizing a one year period for 2017 to meet the minimim overall benefit of 70 percent CDBG funds to be used to benefit persons of low and moderate income. In 2017, 80 percent of CDBG funds will be used to benefit persons of low and moderate income.

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		
* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision		
* If Revision, select appropriate letter(s): _____ * Other (Specify): _____		
* 3. Date Received: _____		4. Applicant Identifier: _____
5a. Federal Entity Identifier: 081614		5b. Federal Award Identifier: B-17-MC-080010
State Use Only:		
6. Date Received by State: _____		7. State Application Identifier: _____
8. APPLICANT INFORMATION:		
* a. Legal Name: City of Westminster		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 84-6000726		* c. Organizational DUNS: 0832039840832
d. Address:		
* Street1: 4800 W. 92nd Avenue		
Street2: _____		
* City: Westminster,		
County/Parish: _____		
* State: Colorado		
Province: _____		
* Country: USA: UNITED STATES		
* Zip / Postal Code: 80031-6387		
e. Organizational Unit:		
Department Name: Economic Development		Division Name: Economic Development
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: Ms .		* First Name: Heather
Middle Name: _____		
* Last Name: Ruddy		
Suffix: _____		
Title: Community Development Program Planner		
Organizational Affiliation: City of Westminster		
* Telephone Number: 303-658-2111		Fax Number: 303-706-3922
* Email: hruddy@cityofwestminster.us		

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14-218

CFDA Title:

Community Development Block Grant Program

* 12. Funding Opportunity Number:

* Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

City of Westminster, Adams and Jefferson County

[Add Attachment](#)

[Delete Attachment](#)

[View Attachment](#)

* 15. Descriptive Title of Applicant's Project:

2017 Community Development Block Grant Program - The funds provide funding for CDBG related activities, administrative cost, for the Emergency and Essential Home Repair Program.

Attach supporting documents as specified in agency instructions.

[Add Attachments](#)

[Delete Attachments](#)

[View Attachments](#)

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="609,636.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="609,636.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.


Authorized Representative:

Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: 

* Date Signed:

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

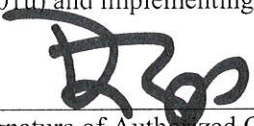
Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.



Signature of Authorized Official

7-11-17

Date

City Manager

Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2016, 2017 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

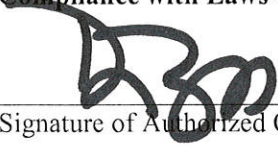
Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.



Signature of Authorized Official

7-11-17

Date

City Manager

Title

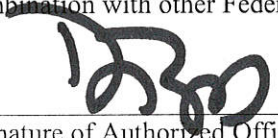
Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;



Signature of Authorized Official

7-11-17

Date

City Manager

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.