



City of Westminster

**Community Development Block Grant
2016 Comprehensive Annual Performance and
Evaluation Report (CAPER)
Draft for Public Comment**

Department of Economic Development
September 2017



WESTMINSTER

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

In 2016, the City of Westminster received a Community Development Block Grant (CDBG) allocation of \$579,969. These funds were budgeted as follows:

- CDBG Program Administration - \$115,993
- Oakwood Drive Pedestrian Improvements - \$128,817
- Fireman's Park Pedestrian Improvements - \$55,159
- Emergency and Essential Home Repair Program - \$50,000
- Section 108 Loan Payment - \$230,000

The goal of the CDBG program is to assist low- and moderate-income residents in the City of Westminster. This report provides detailed information on how these expenditures met that goal and how the City's activities and leveraging of other resources have resulted in benefits to our low- and moderate-income residents. All of the physical activities and projects described in this report were carried out in the lower income census tracts of the City. Low- and moderate-income residents throughout the City have access to the CDBG-funded Emergency and Essential Home Repair Program.

The 2016 Annual Action Plan identified two main goals - Activities Pertaining to Housing and Neighborhood Improvements in Target Area. Under the goal of Activities Pertaining to Housing, the City goal outcome indicator was 12 homeowner housing units rehabilitated through the Emergency and Essential Home Repair Program. To date, the City has completed home repairs to six Westminster homes utilizing 2016 program dollars. Due to the repeated delays in the receipt of CDBG funds, the City only started utilizing 2016 program dollars in December 2016, as it finalized its expenditures of 2015 program dollars. The City will continue funding emergency and essential home repairs utilizing 2016 CDBG funding through the remainder of 2017. Additionally, the City added \$30,000 as a minor amendment in CDBG funds to the home repair program budget, which did not require a substantial amendment as the City's threshold for such is \$50,000.

The City's second main goal in 2016 was to provide neighborhood improvements in the target area through the Oakwood Drive Pedestrian Improvements Project and the Fireman's Park Pedestrian Improvements Project. Both projects were delayed due to the late receipt of CDBG funds, however the projects have been substantially completed and final drawdowns should occur by the end of third quarter.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Activities Pertaining to Housing	Affordable Housing Non-Homeless Special Needs	CDBG: \$ / HOME Funds: \$ / Volunteer Labor: \$ / Xcel Energy Utility Undergrounding Fund: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	17990	0	0.00%			
Activities Pertaining to Housing	Affordable Housing Non-Homeless Special Needs	CDBG: \$ / HOME Funds: \$ / Volunteer Labor: \$ / Xcel Energy Utility Undergrounding Fund: \$	Rental units constructed	Household Housing Unit	48	0	0.00%	48	0	0.00%

Activities Pertaining to Housing	Affordable Housing Non-Homeless Special Needs	CDBG: \$ / HOME Funds: \$ / Volunteer Labor: \$ / Xcel Energy Utility Undergrounding Fund: \$	Homeowner Housing Rehabilitated	Household Housing Unit	92	26	28.26%	12	6	50.00%
Neighborhood Improvements in Target Area	Non-Housing Community Development	CDBG: \$ / Volunteer Labor: \$ / Xcel Energy Utility Undergrounding Fund: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	17990	0	0.00%	6140	0	0.00%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The City uses CDBG funds to address Westminster's primary needs, which includes activities pertaining to housing and neighborhood improvements in the target area. Over the five-year consolidated planning period, the City plans to utilize a combination of CDBG and HOME funds for the development of affordable housing and related public facility improvements. In 2016, the City authorized the use of \$329,355 of its HOME funds through the Adams County HOME Consortium to support the final phase of development of the Vistas at Panorama Pointe affordable senior housing project. This project will construct 69 affordable rental units for low-income seniors.

All 2016 CDBG activities align with the goals and objectives outlined in the 2015-2019 Consolidated Plan. The Oakwood Drive Pedestrian Improvements and Fireman's Park Pedestrian Improvement projects are both substantially complete. At the time of the writing of this CAPER, active construction on both projects was finished and final draws will be processed soon. Once the final draws are processed and the activities are closed out the outcome indicator of 6140 persons benefited by the public facility or infrastructure activities other than low- moderate-

income housing benefit will be realized.

The City continues to provide direct support to low- and moderate-income homeowners through the Emergency and Essential Home Repair Program. Due to the continual delay in receiving CDBG funds from the federal government, the City did not finalize spending of its 2015 program year funds for the home repair program until December 2016. The combined use of 2015 and 2016 program year funds for the home repair program resulted in 26 Westminster homeowners receiving emergency and essential home repairs to their homes. For the 2016 program year to-date, six homes have been rehabilitated under the program and three are in process. Additionally, the City added \$30,000 funds to the 2016 Emergency and Essential Home Repair Program for a total 2016 program budget of \$80,000. The funds added to the program did not require a substantial amendment, as the City's policy dictates that any project funding change of \$50,000 or more requires such.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	5
Black or African American	1
Asian	0
American Indian or American Native	0
Native Hawaiian or Other Pacific Islander	0
Total	6
Hispanic	2
Not Hispanic	4

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

The table above provides the racial and ethnic composition of those households benefiting from the 2016 program year funded Emergency and Essential Home Repair Program. Due to the delay in receiving CDBG funds from the federal government, the Fireman's Park Pedestrian Improvement Project and the Oakwood Drive Pedestrian Improvement Project have not been fully completed and drawn down, therefore the City has not yet reported on the accomplishments of these projects.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	CDBG	579,969	459,572
HOME	HOME		
HOPWA	HOPWA		
ESG	ESG		
Other	Other	30,000	0

Table 3 - Resources Made Available

Narrative

The City received a CDBG allocation of \$579,969 in 2016. The following funds were drawn to-date (as of 8/8/17) from the 2016 program year allocation:

- \$115,993 - Program Administration
- \$83,354.46 - Oakwood Drive Pedestrian Improvements
- \$471.49 - Fireman's Park Pedestrian Improvements
- \$29,752.94 - Emergency and Essential Home Repair Program
- \$230,000 - Section 108 Loan Payment

The City did not receive and appropriate its 2016 CDBG fund allocation until September, 2016, a full six months into its program year. Due to this delay, the Oakwood Drive Pedestrian Improvements Project and Fireman's Park Pedestrian Improvements project were both delayed and are currently in progress, but substantially completed. Consequently, a substantial amount of funds could not be drawn down and progress could not be reported on for the purpose of this report. Additional progress and project completion will continue to be made throughout the remainder of 2017 on 2016 funded projects and programs.

Also, \$30,000 in CDBG funds were added to the Emergency and Essential Home Repair Program, bringing the total 2016 program year budget to \$80,000.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
City-Wide	31	31	Program Administration, Emergency and Essential Home Repair Program

South Westminster	49	49	Oakwood Drive and Fireman's Park Pedestrian Improvements, Section 108 Loan Payment
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Table 4 – Identify the geographic distribution and location of investments

Narrative

After accounting for 20 percent of CDBG funds being allocated to program administration costs, the actual percentage of allocation between South Westminster and City-Wide will be 49 percent and 31 percent respectively once all projects and programs are completed for the 2016 program year.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The City of Westminster's CDBG allocation is complemented by several additional resources. The primary resources are: 1) the City's Capital Improvement Program, which is used for major capital projects in the target area; 2) HOME funds, allocated through the Adams County Consortium; 3). Private Activity Bonds, which provides roughly \$5.5 million/year to Westminster for housing activities; 4). Competitive 9% LIHTC; 5). Competitive 4% LIHTC; Non-Competitive 4% LIHTC.

HUD approved the City's Section 108 loan application in September of 2011. The City utilized \$1.5 million of the loan to finance site acquisition activities. In 2012, the City purchased three properties in the southwest corner of 73rd Avenue and Lowell Boulevard using approximately \$720,000 of its Section 108 loan for the purpose of redeveloping the site. Another two properties were purchased in December 2014 for approximately \$450,000. The City spent an estimated \$130,000 on the relocation of several businesses and residents. The Westminster Housing Authority funded the demolition of the properties in 2015 and will fund the demolition of the remaining properties in 2017.

The completion of sidewalk connections on Oakwood Drive and at Fireman's Park occurred on public right-of-way.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	0	0

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	12	6
Number of households supported through Acquisition of Existing Units	0	0
Total	12	6

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

Under the goal of Activities Pertaining to Housing, the City's goal outcome indicator was 12 homeowner housing units rehabilitated through the Emergency and Essential Home Repair Program. To date (8/8/17), the City has completed emergency and essential home repairs to six homes and three homes are in progress. Due to the continual delay in receiving CDBG funds from the federal government, the City did not finalize spending of its 2015 program year funds for the home repair program until December 2016. The combined use of 2015 and 2016 program year funds for the home repair

program resulted in 26 Westminster homeowners receiving emergency and essential home repairs to their homes.

In 2016, the City authorized the use of \$329,355 of its HOME funds through the Adams County HOME Consortium to support the final phase of development of the Vistas at Panorama Pointe affordable senior housing project. This project will construct 69 affordable rental units for low-income seniors.

Discuss how these outcomes will impact future annual action plans.

Should the City continue to realize a delay in receiving its annual CDBG allocation, it will need to reprioritize its use of funds on small projects that may be completed and drawn down quickly in order to meet its timeliness deadline.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	5	0
Low-income	1	0
Moderate-income	0	0
Total	6	0

Table 7 – Number of Households Served

Narrative Information

The City continues to contract with Jefferson County Housing Authority to administer its Emergency and Essential Home Repair Program. The program provides grant awards of up to \$5,000 to assist owner-occupied, low- to moderate-income households in making repairs deemed essential to preserving the health, safety, and welfare of the home's occupants. The program also serves to promote homeownership, stabilize and enhance neighborhoods, and aid in the prevention and elimination of slum and blight.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The Metro Denver Homeless Initiative (MDHI) coordinates and supports the Metro Denver Continuum of Care (CoC), a multi-agency collaboration focused on reducing homelessness in the seven-county Denver metropolitan area including Adams, Arapahoe, Boulder, Broomfield, Denver, Douglas, and Jefferson counties. Westminster evenly spans both Adams and Jefferson counties. The CoC brings together public and private stakeholder organizations to provide a comprehensive array of homelessness prevention activities, housing placement assistance, and related supportive services for persons who are homeless or at risk of becoming homeless.

In 2016, a representative from the City of Westminster began attending the monthly MDHI Coordinating Committee meetings. This same representative regularly attended meetings with the Adams County Coalition for the Homeless and Jefferson County's Heading Home. Both are groups comprised of nonprofit homeless service providers, governments, faith-based organizations, business owners, housing authorities, school districts and formerly homeless individuals. The goal of each is to prevent and end homelessness in their respective counties. In mid-2016, a Westminster resident was appointed to the MDHI board of directors to represent all of Adams County. The Westminster employee who attends regional meetings surrounding homelessness has met with both the Adams and Jefferson County MDHI representatives individually on at least a quarterly basis. In October 2016, the Westminster City Council voted to fund a position dedicated to homelessness starting in January 2017.

For the 2017 HUD-required Point-in-Time (PIT) homelessness survey, the Westminster Homelessness Coordinator worked through the Westminster Police Department to connect the county-wide PIT coordinators with law enforcement officials to identify the locations of homeless encampments prior to the night of the survey. This effort is intended to more accurately assess the homeless situation in both counties.

Addressing the emergency shelter and transitional housing needs of homeless persons

While the City of Westminster does not have a supportive services program, it continues to fund emergency shelter, transitional housing, and supportive services for homeless persons and families through its Human Services Board funding process. Agencies funded through the Human Services Board that provide Continuum of Care services have included Access Housing, Catholic Charities of Denver (North Area CARES), Colorado Homeless Families, Family Tree, Inc., Growing Home, and Inter-Church

ARMS.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The City provides a building to Community Reach, an Adams County organization that provides supportive services to mentally ill persons for \$1 per year. The building is located at 3031 West 76th Avenue in Westminster. Services include: outpatient services (individual, group, and family therapy for adults and children), medication services, case management, vocational services, substance abuse treatment, and adult intensive outpatient therapy groups. This subsidized facility is expected to be provided to Community Reach indefinitely. The estimated in-kind value is \$34,430. The City also provides a free Prescription Discount Card for residents that do not have prescription drug coverage. Residents save an average of 20 percent off the regular price of prescriptions.

There are several facilities that serve special needs populations throughout the Denver Metro Area that are located in the City. These facilities include:

- North Metro Community Services - provides quality services and support to citizens with developmental disabilities who live in Adams County. Two of their three facilities are located in Westminster. Their Resource Coordination Office is located at 1185 West 124th Avenue and their Westminster Day Program is located at 1001 West 124th Avenue.
- Arapahoe House provides substance abuse treatment and mental health services to vulnerable persons at 13 locations, providing 20 specialized services. They have a 16-bed residential treatment center for women, called Aspen Center, located within the City.
- Adams County Housing Authority's Center for Career and Community Enrichment (3CE) is located in Westminster and will be relocating to the Alto mixed-use development at 71st Avenue and Federal Boulevard. 3CE provides a "one-stop-shop" to access services and educational classes that support adults on their path to self-sufficiency. Classes include GED, ESL, job skills, parenting, building a network, anger management, and others. A small public computer lab is available for those who do not have Internet access primarily serving job seekers and those looking for housing. Staff are available to help customer's access online information and services, such as applying for Colorado PEAK benefits.

Helping homeless persons (especially chronically homeless individuals and families, families

with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Between 2005 and 2007, the City provided \$230,000 in HOME funding for Growing Home's transitional housing units at 7240 Newton Street in Westminster. The development is called Westchester Apartments and contains 20 units for families; 16 affordable units and four "transformational" units. Transformational housing is uniquely designed to support parents who want to go back to school or fulfill their dreams for their family's success. Growing Home is interested in pursuing additional housing and the City will consider similar requests in the future.

The City is continually working to provide more jobs for residents of all skill levels with Westminster employers. The City can influence levels of jobs and affordable housing; however, many aspects of combating poverty are outside the City's influence. The City provides low-income residents \$75 in financial assistance towards utility bills up to once per year and provides a free Prescription Discount Card for residents that do not have prescription drug coverage. The City also created a hardship program for those having short-term difficulty paying their water bills, and a conservation program to help residents avoid costly water bills.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

In 2016, the City authorized \$359,331 of its HOME funds through the Adams County HOME Consortium to support the final phase of affordable senior housing at the Vistas at Panorama Pointe. This project will construct 69 rental units for low-income seniors. Sixty-five of the 69 units will be restricted to senior households at or below 60 percent Area Median Income (AMI), with the remaining four units at 30 percent AMI (see unit breakdown in the table below). M.E.M.'s current waitlist for this project shows that many interested senior households have incomes more appropriate for 50% AMI housing. In order to be responsive to both, the developer has committed to discounting some of the 60% AMI units to levels closer to 50% AMI, which will allow waitlisted households to better afford these units. This project was recently awarded funding through the State 4% Low Income Housing Tax Credit Program.

One of City Council's 2015 and 2016 Strategic Plan objectives is to "advance strategies that demonstrate Westminster is a regional leader in providing workforce/affordable housing." A specific action item is to pursue workforce and affordable housing throughout the City. To address this goal, Staff is engaged in a work effort that will result in development of a recommended affordable/workforce housing policy and strategy which, when implemented, will result in the preservation and development of affordable/workforce housing units. Without a thoroughly researched and targeted approach, efforts to address the issues surrounding affordable housing will not be as effective at producing a meaningful impact or utilizing resources efficiently. Successful implementation requires a well-defined strategy. As such, the City hired BBC Research and Consulting to conduct research related to affordable housing and recommend policy and strategy alternatives. The major components of BBC's scope of work included an assessment of the Westminster housing and affordable housing landscape that included both market and affordable housing metrics, public outreach to constituent groups engaged in advocacy for and delivery of affordable housing, a summary of best practices in the industry and from other municipalities, and a recommended set of potential policy and strategy options.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

Since the City of Westminster does not own or operate any public housing units, it has not taken any actions to encourage housing residents to become more involved in management.

In 2016, the City Council assigned \$5,636,850 of the City's private activity bond (PAB) allocation to the Colorado Housing Finance Authority for the purpose of supporting the Eaton Street Affordable Housing Project and the Panorama Pointe affordable senior housing project. The Eaton Street Affordable Housing Project is being developed by Mile High Development, Koelbel and Company, and Longs Peak

Advisors and will provide 118 affordable units serving families and the local workforce. The City's 2017 PAB capacity will be supplemented by CHFA's pool of PAB to provide enough capacity to fund both of these important Westminster housing projects.

In late August, City staff will present to City Council a draft Affordable and Workforce Housing Strategic Plan, which is scheduled for adoption through resolution in September.

Actions taken to provide assistance to troubled PHAs

There are no troubled PHAs in Westminster.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

In March, 2017, the City Council approved an exemption to the Growth Management Plan for affordable housing. The City's Growth Management Program was established in 1978 for the purpose of balancing growth with the City's ability to provide and expand water and sewer utilities, transportation systems, fire protection, and police services, and park and recreation services. The current Growth management Program covers the period from January 1, 2011, through December 31, 2020. The findings for this period acknowledged that although the City has implemented water conservation techniques, developed a water reuse program, and taken other steps to maximize the efficient use of resources, the Growth Management Program serves as a means to evaluate and balance growth and the ability of the City to effectively and safely absorb and serve such growth. Staff found that requiring affordable housing projects to participate in the competitive process placed undue burdens both in terms of time and cost and was a barrier to achieving the City's strategic plan goal of a Vibrant, Inclusive, and Engaged Community by being a regional leader in providing affordable and workforce housing.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The obstacles to meeting underserved needs in Westminster are:

1. The high cost of land acquisition and new construction to provide housing that is affordable to all income levels; and
1. Insufficient financial resources, both public and private, to meet the housing and supportive needs of the population.

The City's efforts to address number one above are described below in the section titled "Actions planned to foster and maintain affordable housing." The City works to address the needs of the underserved through multiple avenues. Although the City does not have a CDBG funded supportive services program, it provides funding to non-profit agencies that provide supportive services through its Human Services Board funding process. The City funds all public services grants with local general fund money in order to avoid the administrative burden on non-profits receiving small federal grants that require a great deal of compliance activity. This choice also reduces the administrative burden on City staff, freeing up staff time for substantive revitalization projects and programs. The Human Services Board makes recommendations to City Council for the allocation of funds to support the mission of providing assistance to Westminster residents through clothing, food, shelter, mental and physical

health services. For 2016, the HSB recommended \$115,000 in funding, an increase of \$15,000 from 2015 in an effort to meet some of the increased need in the community.

The organizations funded through the HSB in 2016 that address underserved needs included:

- A Precious Child
- Adams County Housing Authority (LIFE)
- Audio Information Network
- CASA of Adams County
- Catholic Charities of Denver (North Area CARES)
- Center for People with Disabilities
- Children's Outreach Project
- Clinica Campesina Family Health Services, Inc.
- Colorado Homeless Families
- Community Reach Center
- Denver Hospice
- Family Tree, Inc.
- Food Bank of the Rockies
- Growing Home
- Have a Heart Project
- Inter-Church ARMS
- Jefferson Center for Mental Health
- Kids First Health Care
- Project Angel Heart
- Ralston House
- Senior Hub
- Senior Resource Center
- Volunteers of America

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The City has determined that it does not have the capacity or funding resources to address the federal Lead-Based Paint Requirements. The City's Emergency and Essential Home Repair Program contractor, Jefferson County Housing Authority complies with federal Lead-Based Paint regulations when implementing the program. For the City's Emergency and Essential Home Repair Program, administered by Jefferson County Housing Authority (JCHA) no project will exceed \$5,000 in hard costs. Therefore, all projects that are not HUD exempted from LBP regulations must meet HUD's under \$5,000 threshold requirements, which are as follows:

- Notice to Homeowners
- Provision of pamphlet entitled "The Lead Safe Certified Guide to Renovate Right"
- Paint testing of surfaces to be disturbed or presumption of LBP if the area to be disturbed exceeds the minimal ("de minimus") area
- Safe work practices as part of rehabilitation for all projects that exceed the minimal ("de minimus") area
- Repair any paint that is disturbed
- Clearance after the work and before re-occupancy if exceeding the minimal ("de minimus") area

The minimal ("de minimus") area - safe work practices and clearance are not required when maintenance or hazard reduction activities do not disturb painted surfaces that total more than 20 square feet on exterior surfaces, two square feet in any one interior room or space, or ten percent of the total surface area on an interior or exterior type of component type will a small surface (e.g., window sills, baseboards, and trim). Finally, in addition to HUD's LBP regulations, JCHA must meet the Environmental Protection Agency's (EPA) Renovation, Repair and Painting Rule (RRP). Common renovation activities like sanding, cutting, and demolition can create hazardous lead dust and chips by disturbing lead-based paint, which can be harmful to adults and children. To protect against this risk, on April 22, 2008, EPA issued the RRP rule. It requires that firms performing renovation, repair, and painting projects that disturb lead-based paint in pre-1978 homes, child care facilities, and schools be certified by EPA and that they use certified renovators who are trained by EPA-approved training providers to follow lead-safe work practices. Individuals can become certified renovators by taking an eight-hour training course from an EPA approved training provider.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

Described in the "Actions taken to address obstacles to meeting underserved needs" section above. The City is continually working to provide more jobs for residents of all skill levels with Westminster employers. The City can influence levels of jobs and affordable housing; however, many aspects of combating poverty are outside the City's influence. The City has limited financial assistance but does provide low-income residents \$75 in financial assistance towards utility bills up to once per year and provides a free prescription discount card for residents that do not have prescription drug coverage. The City relies on available supportive services agencies and the Adams and Jefferson County Human Services Departments to assist poverty-level families. Education is also a primary tool in combating poverty. Westminster is fortunate to have both a large community college and several university programs located within its borders. The City also has close ties with the three school districts that are continually working to increase educational achievement levels and high school graduation rates.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City's Economic Development Department administers the Community Development Block Grant Program. City staff manages all CDBG-funded projects in-house to provide the greatest control over the scope, quality, and cost of each project. On an annual basis staff consult with residents and stakeholders in the Westminster community to solicit input on proposed CDBG projects as well as to gain input on the use of funds and the quality of life in the community. Staff evaluates any projects recommended by the community and assesses the feasibility of each. Based upon input from the community and staff analysis, proposed projects are prioritized and reviewed with City management before making recommendations to the City Council, for their review, input, and eventual approval. Annual Action Plans are presented to the community in at least two public meetings and are made available for public comment.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

Please see above.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

Please see the attached Appendix describing the City's actions to overcome the effects of any impediments identified in the City's Analysis of Impediments to Fair Housing Choice.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

Management, oversight, and monitoring of the CDBG program is performed by the Department of Economic Development. Adams County Department of Neighborhood Services Community Development manages and monitors the HOME Investment Partnership (HOME) program. The City is committed to taking all appropriate steps, as outlined by HUD, to assure compliance with applicable laws, procedures, and eligibility requirements. CDBG funds are disbursed by the City's Finance Department. City staff monitors contractor compliance by the following means:

- Construction and consultant contracts
- Environmental review of CDBG projects
- Davis-Bacon Wage determination of individual projects and applicable compliance requirements
- Davis-Bacon Semi-Annual Reports
- City and contractor draw-down requests
- Minority Business Enterprise (MBE) reports
- Program Action Plan submission
- Consolidated Annual Performance Evaluation Report (CAPER)
- Integrated Information Disbursement System (IDIS) reporting and maintenance
- Maintaining the CDBG rate of expenditure to comply with HUD spending goals
- Federal Cash Transaction Quarterly Report submissions
- City staff's program compliance calendar
- Project site visits to compare reported activity with actual accomplishments.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City of Westminster's Citizen Participation Plan outlines that the CAPER and related performance reports shall be posted for public comment for a period of not less than 15 days before submitting the

CAPER to HUD. The 2016 CAPER was posted for public comment from September 7 through September 22, 2017. A public notice in both English and Spanish was posted on the City's website at www.cityofwestminster.us and posted at select City facilities including Irving Street Library, The MAC, the Swim and Fitness Center, College Hill Library, and City Hall. The text of the draft and final CAPER as well as the related performance report was and will be posted on the City's website. Upon request, a text of the final CAPER is available at no cost by contacting staff.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

There have been no changes to Westminster's program objectives.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

There have been no changes to Westminster's program objectives.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

Attachment

2016 Fair Housing Efforts and

2016 Fair Housing Efforts and Affirmatively Furthering Fair Housing

The City of Westminster is strongly committed to affirmatively furthering fair housing choice and creating balanced living patterns in the community. The CDBG program provides a foundation for affirmatively furthering fair housing choice. According to HUD, impediments may directly or have the effect of (indirectly) creating barriers to fair housing choice. To address barriers, communities must “affirmatively further fair housing choice.” Recently, HUD has described furthering fair housing choice as creating “balanced” communities where people of all races, ethnicities, genders, age, and persons with or without disabilities can live together. Impediments to fair housing choice are defined as:

- Any actions, omissions, or decisions taken because of race, color, religion, sex, disability, familial status, or national origin that restrict housing choices, or the availability of housing choices.
- Any actions, omissions, or decisions that have the effect of restricting housing choices or the availability of housing choices on the basis of race, color, religion, sex, disability, familial status, or national origin.

To address HUD’s requirements to affirmatively further fair housing choice, the City contracted with BBC Research and Consulting (BBC) in late 2014 and early 2015 to update the City’s Analysis of Impediments to Fair Housing Choice report (AI). The AI includes a study of the status of housing within the City. The AI identifies fair housing impediments and establishes action items for each of the impediments to improve these areas so they are no longer considered an impediment in the future.

In 2015, the City developed an improved Fair Housing webpage to provide fair housing information to residents, business owners, and developers. The improved webpage may be found at: <http://www.ci.westminster.co.us/CityGovernment/CommunityDevelopment/FairHousing> and provides fair housing information including types of housing discrimination, how to report a fair housing complaint, information regarding the Fair Housing Act, and information about the Denver Metro Fair Housing Center. Additionally a number of fair housing resources are included such as fair housing frequently asked questions and laws and fair housing information specific to varying interests such as families, mortgage lenders, landlords, seniors, the disabled, etc. Additionally, the City’s public access television station runs Fair Housing public service announcements throughout the year.

In 2015, CDBG staff also worked proactively with the Rental Property Maintenance Inspection Program staff to provide fair housing training and information. Rental Property Maintenance Inspection staff now carry fair housing informational materials in multiple languages to provide to landlords and tenants who may have fair housing questions and concerns. These materials are printed in English, Spanish, and an Asian dialect. Over the past year, the housing inspectors have been approached by three residents requesting information regarding fair housing. It has been noted that due to the current low-vacancy rates in multi-family housing in the Metro Denver market, fewer residents have made landlord/tenant complaints and fair housing complaints to City staff presumably due to fear of losing housing.

In August 1997, Westminster City Council established the Rental Property Maintenance Code to address the deterioration of the City’s aging rental housing stock. The code provides minimum standards for: basic equipment and facilities, light, ventilation and heating; safety from fire; the use and amount of space for human occupancy; and the safe and sanitary maintenance of residential rental properties.

The deteriorating condition and appearance of rental housing can increase instability in neighborhoods, negatively affect values of surrounding properties, and cause an increase in calls to police, fire, and code enforcement officers. The objective of the program is to eliminate deteriorating conditions resulting in blight and to improve the level of safety, stability and appearance of neighborhoods, as well as promote an increased pride in Westminster.

Residential rental properties are systematically inspected if they are six years old or older, they contain four or more units (multi-family rental properties, and/or contain four or more rental dwellings within any townhome or condominium community owned by a single owner. Individual townhomes and condominiums (up to three units under a single ownership within any townhome or condominium community), duplexes and single family units are inspected on a complaint only basis or can be inspected on a pro-active basis.

City of Westminster staff worked extensively throughout 2015 with HUD Fair Housing and Equal Employment Opportunity specialist Warren Karberg to receive training on fair housing issues. Two CDBG staff members and two rental inspectors met with Mr. Karberg for training in September and then again in January, 2016. Topics covered included fair housing basics, fair housing complaints, affirmatively furthering fair housing, and the Fair Housing Act among other topics.

Financial Contributions to Affirmatively Further Fair Housing

The City of Westminster's financial contributions to affirmatively further fair housing continued during the 2016 program year. The costs associated with the City affirmatively furthering fair housing are estimated based on general and specific activities completed during the program year. Typically, two staff members are involved in preparing for and attending meetings that provide information on fair housing or where fair housing issues may be discussed. Staff time is estimated based on the number of hours preparing for and attending meetings that will affirmatively further fair housing. Staff estimates that the average in-kind costs associated with affirmatively furthering fair housing is \$25 per hour per staff member.

Costs associated with fair housing activities were for in-kind staff, supplies, printing, etc. The breakdown of costs include:

- **Translation Services:** The City hired a qualified individual to translate public notices and meeting announcements. The cost for these services was **\$78.52**.
- **Translation Services Staff Time** – Includes working with the individual translator hired to translate the City's CDBG public notices into Spanish at \$25/hour x 1 hour = **\$25**.
- **Internal Meetings Language Access** – CDBG staff meet internally with Communications staff regarding Language Access. Staff time at \$25/hour for six hours at \$25/hour = **\$150**.
- **Fair Housing Webpage Updates:** Updates were made to the Fair Housing webpages on the City's Website- Staff time at \$25/hour for two hours = **\$50**.
- **Affirmatively Furthering Fair Housing Rule** – Staff training and research on the new AFFH rule – Staff time at \$25/hour for 10 hours = **\$250**.

Total estimated in-kind support and expenses for the 2016 program year that contributed to affirmatively furthering fair housing were approximately **\$553.52**.

Fair Housing Efforts

- All of the activities funded in 2016 have assisted in providing improvements that will indirectly further fair housing. Both the Fireman’s Park Pedestrian Improvement Project and Oakwood Drive Pedestrian Improvement Project will provide improved accessibility and safety in this low-moderate-income area. The City, in partnership with Jefferson County Housing Authority (JCHA), continued its Emergency and Essential Home Repair Program. The program was promoted throughout the City so that all residents would be aware. The City and JCHA promoted the program by using the following methods: emails in the weekly City electronic newsletter, articles in the City’s printed “City Edition” newspaper; brochures printed in English and Spanish at The MAC, libraries, City Hall as well as other City facilities, and networking with other providers at metro area quarterly forums such as Volunteers of America (VOA) and the Senior Hub. This program has provided grants of up to \$5,000 for invaluable health and safety repairs. Accessibility improvements such as ramps and grab bars are also provided.

The following table summarizes the 2016 Action Plan Specific Housing/Community Development objectives:

Specific Objective	Source of Funds	Total Population	Low-Mod Population	Actual Number	5-Year Number	PM*	Low-Moderate Income	Hispanic	Senior/Disabled	Female Headed Household
Vistas at Panorama Pointe	\$359,355 HOME	n/a	69 units	In Progress	69 units		100%	n/a	69 units	n/a
Emergency and Essential Home Repair Program	\$90,000 CDBG	n/a	12	6 (to-date)	92	DH-3	100%	2	5	5
Fireman’s Park Pedestrian Improvements	\$55,159 (CDBG)	10,073	3,890	3,890 Low-Mod Persons	3,890 Low-Mod Persons	SL-1	56%	31%	27%	6%
Oakwood Park Pedestrian Improvements	\$128,817 (CDBG)	15,365	2,250	2,250 Low-Mod Persons	2,250 Low-Mod Persons	SL-1	57%	32%	27%	6%

Source: 2011-2015 American Community Survey 5-Year Estimates – Estimates based on Census Tracts only (data by Block Group unavailable)

*PM – Performance measure with Outcome/Objective Code:

	Availability/Accessibility	Affordability	Sustainability
Suitable Living Environment	SL-1	SL-2	SL-3
Decent Housing	DH-1	DH-2	DH-3
Economic Opportunity	EO-1	EO-2	EO-3

City of Westminster Demographic Characteristics

Total Population	White	American Indian/Alaskan Native	Asian	Black	Native Hawaiian/Pacific Islander	Hispanic	Other ²² Races	Female Head of Household	Persons with Disability
110,140	93,462/ 85%	964/ .9%	6,446/ 6%	1,900/ 2%	80/ .1%	23,302/ 21%	7,288/ 7%	4,593/ 11%	11,355 10%

Source: 2011-2015 American Community Survey 5-Year Estimates

2016 Indirect Benefit Activities

Activity	Total Population	White	American Indian/Alaskan Native	Asian	Black	Native Hawaiian/Pacific Islander	Hispanic	Other ² Races	Female Head of Household	Persons with Disability
Fireman's Park Pedestrian Improvements	10,073	8,544/ 85%	36/ .4%	182/ 2%	266/ 3%	0/ 0%	3,168/ 31%	1,045/ 10%	573/ 6%	1,496/ 15%
Oakwood Drive Pedestrian Improvements	15,365	12,753/ 83%	59/ .4%	659/ 4%	308/ 2%	8/ .1%	4,860/ 32%	1,578/ 10%	913/ 6%	2,153/ 14%

Source: 2011-2015 American Community Survey 5-Year Estimates – Estimates based on Census Tracts only (data by Block Group unavailable)

2016 Direct Benefit Activities

Activity	Total HH Assisted	White	American Indian/Alaskan Native	Asian	Black	Native Hawaiian/Pacific Islander	Hispanic	Other ² Races	Female Head of Household	Persons with Disability
Emergency and Essential Home Repair Program	6	5	0	0	1	0	2	0	5	2

Analysis of Impediments to Fair Housing Choice

The City of Westminster hired BBC Research and Consulting to complete an updated Analysis of Impediments to Fair Housing Choice (AI) in late 2014 and early 2015. The final AI outlined a Fair Housing Action Plan and identified a number of action items for the City to focus on over the next several years. These action items focus on what the City of Westminster can reasonably do to address the impediments and affirmatively further fair housing (AFFH) given its staff and financial capacity. The fair housing impediments identified in the AI include:

High Priority Impediments:

1. Group home definition in City code may result in different treatment of group home residents. The City's land use regulations define group homes to include some (developmentally disabled and mentally ill), but not all, types of disabilities. These regulations may be interpreted to mean that facilities housing persons with other types of disabilities—e.g., physical disabilities, recovering substance abusers and persons with HIV/AIDS—would not qualify as a group home, may not be allowed in a residential district by right and/or may be subject to the city's unrelated persons occupancy standard.
2. Residents lack knowledge of fair housing protections and resources. Fair housing information can be hard to find. Residents participating in the focus groups for the AI described housing situations that may have constituted fair housing violations—but their lack of knowledge about their rights and uncertainty of where to look for information limited their ability to take action. A lack of knowledge of the rights and protections afforded by the Fair Housing Act may contribute to the persistence of or mask instances of public and private discriminatory practices and limit residents' housing choice and access to opportunity.
3. Rising rents may disproportionately impact certain protected classes in Westminster. Often, lack of affordable housing is an "equal opportunity barrier" because it affects protected classes with similar economic situations the same. In Westminster's case, however, residents with large families and Spanish-speaking residents expressed greater challenges finding affordable

housing that met their needs, particularly larger sized units. These challenges are likely to increase if the rental market in the metro area remains tight. Adams County, including south Westminster, is increasingly seen as the one of the only remaining affordable areas in the region. Efforts by the City and its regional partners to develop and preserve affordable housing, particularly in the neighborhoods undergoing revitalization resulting from City investment and FasTracks implementation will be important to maintaining economic diversity.

Moderate Priority Impediments

1. Inequity may exist in the quality of and access to some community amenities. Some residents shared their perception that the quality of maintenance in south Westminster parks was subpar when compared to other parks in the city. In addition, language can be a barrier to accessing city programs and services.

The action plan is contained in the following matrix, which links the action items to the identified impediments, potential partners, timeline and outcomes.

Fair Housing Barrier	Prioritization	Fair Housing Goals/Activities	Status
<p>1. Group home definition in City Code may result in different treatment of group home residents.</p> <p>2. Residents lack a knowledge of fair housing protections and resources. Fair housing information can be hard to find.</p>	<p>High</p> <p>High</p>	<p>The City will review its zoning code to ensure that definitions and provisions do not deny access to housing based on disability (i.e. regulations that are disability neutral).</p> <p>The City will provide fair housing education opportunities to frontline staff and residents.</p>	<p>The City Attorney is reviewing the group home definition and researching current case law and the definitions used by other municipalities. The City Attorney will bring forward a recommended change. It is estimated that this will occur prior to the end of 2017.</p> <p>City CDBG staff and Rental Inspection staff received fair housing training from HUD FHEO staff in 2015. Continuing opportunities to provide training to residents and staff will be sought out through the remainder of the consolidated planning period.</p>
		<p>The City's rental property maintenance inspectors will receive training on Fair Housing matters and will distribute Fair Housing materials to landlords and tenants, as appropriate.</p>	<p>The City's rental property maintenance inspectors each received four hours of training in Fair Housing matters in 2015. The inspectors now also carry informational materials in multiple languages from the Denver Metro Fair Housing Center to provide to landlords and tenants who express questions or concerns regarding Fair Housing issues.</p>
		<p>Analysis of Fair Housing inquiries received may suggest a need for further research to estimate the nature or prevalence of housing discrimination in Westminster's rental market such as testing by a qualified provider.</p> <p>Evaluate the current Fair Housing content on the City's website and consider adding content relevant to residents and landlords. As appropriate, incorporate</p>	<p>The nature of the inquiries regarding Fair Housing issues in 2016 did not warrant testing.</p> <p>City staff created an enhanced Fair Housing webpage on the City's website providing a robust amount of Fair Housing information and contact information for both HUD and the Denver Metro Fair Housing Center. This webpage may be viewed at: http://www.ci.westminster.co.us/CityGovernment/CommunityDevelopment/FairHousing Additionally, the City began running several Fair Housing PSAs on the City's public access channel 8 television station.</p>

	Fair Housing content in ongoing City public outreach and engagement.	
<p>3. Rising rents may disproportionately impact certain protected classes in Westminster.</p>	<p>The City will implement the 2013 Comprehensive Plan Update policies related to development and preservation of affordable housing. The City should examine its ability to support more affordable mixed-income rental developments through more streamlined development processes, fee waivers, density bonuses, and making land that is appropriate for rental developments – but not zoned for multifamily easier to rezone.</p>	<p>The City continually works to implement the policies and goals outlined in the Comprehensive Plan. The Comprehensive Plan is the official policy document of the Westminster City Council and Planning Commission. The Comprehensive Plan provides a consistent statement of the city's plans and policies for future development, and is meant to be a dynamic document that can evolve and respond to changing conditions. All parts of the Plan work together towards the realization of the city's vision for the future.</p> <p>One of City Council's strategic plan goals for 2015 and 2016 is to advance strategies to provide affordable housing and workforce housing throughout Westminster. To address this goal, staff engaged in a work effort that will result in the development of a recommended affordable/workforce housing policy and strategy that when implemented, will result in development of affordable/workforce housing units. BBC Research and Consulting was hired to conduct research related to affordable housing and to recommend policy and strategy alternatives. The study was completed in August, 2017 and presented to City Council on August 21, 2017. A resolution adopting an affordable and workforce housing strategic plan is scheduled to go before City Council on September 11, 2017.</p> <p>City Manager's Office staff has been in the process of reviewing the City's multi-lingual communications needs. A request for proposals for a City-Wide Language Access Plan was developed and published for responses on August 14, 2017. Selection of a consultant to guide the City through the development of a city-wide LAP is scheduled for late October, 2017.</p>
<p>4. Inequity may exist in the quality of and access to some community amenities and programs; this is amplified by language barriers.</p>	<p>The City will determine the extent to which perceived inequities in quality of access to public amenities or programming in South Westminster accurately represent residents' experiences and staff's experiences in the maintenance and provision of these amenities and programs.</p>	<p>A number of large investments have been made in South Westminster including the completion of the Westminster Station light rail station and Little Dry Creek. Over \$76 million is being spent on public improvements on these two projects. The 40 acre site that encompasses Little Dry Creek is being transformed into an exciting park and open space area, recently named Westminster Station Park. The site is being sculpted to stabilize the Little Dry Creek channel and create a 2.3-acre flood control pond. The creek is being relocated into the middle of the park, away from existing residential properties. A new road (Creekside Drive) will form the southern boundary of the park.</p> <p>In 2015, the City received a \$70,000 planning grant to develop the Westy Power!/ IPoder! Proposal, which includes nature programming, career pathways in the outdoor industry, and park improvements to the England Park corridor, primarily benefiting students and families of South Westminster and Westminster Public Schools. The City has applied for a GOCO Inspire Grant Project to implement the Westy Power!/IWesty Poder! Project.</p>

Staff will continue to examine the programming and amenities that are made available throughout the City.

GOCO Inspire Grant



A GOCO Inspire Project

Nicole Ankeney
Senior Landscape Architect

Kristen May
Open Space Stewardship Specialist

Patti Wright
Open Space Supervisor



Council Goals Met

-  Visionary Leadership, Effective Governance and Proactive Regional Collaboration
-  Vibrant, Inclusive and Engaged Community
-  Beautiful, Desirable, Safe and Environmentally Responsible City

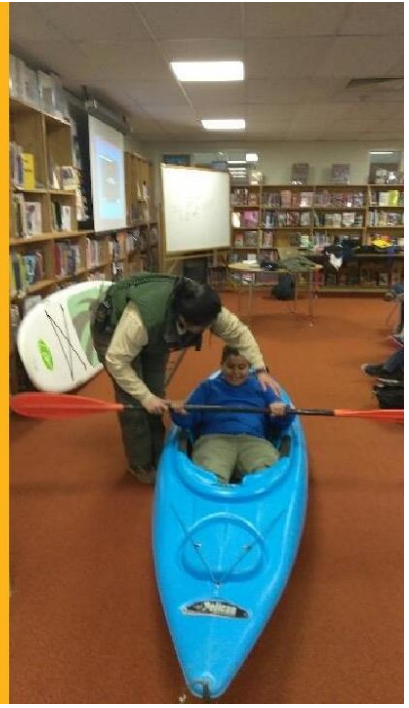
Westminster History with Inspire

- 2015: the City and partners received \$70,000 for a planning grant
- This funding was used to develop the Westy POWER!/iPODER! proposal which includes:
 - Nature Programming
 - Career Pathways in the outdoor industry
 - Park Improvements in the England Park Corridor





- Great Outdoors Colorado (GOCO)
 - created by voters in 1992
 - invests Colorado Lottery proceeds to the preservation of natural spaces.
 - 18 grants in the past
- Inspire Initiative strives to connect children with nature
 - Specific focus on marginalized populations.



Westy POWER! / ¡PODER!

Through outreach and help from our Parent Advisory Council, the name for this project was selected:

P romoting the	P romoviendo
O utdoors through	O portunidades
W ellness,	D e
E ducation &	E ducation
R ecreation	R ecreativas





Planning Process

- Westminster's Inspire Coalition was lead by City staff and included:
 - The Butterfly Pavilion
 - Growing Home
 - Early Childhood Partnership of Adams County
 - Colorado Parks and Wildlife
- Focus groups were held in summer 2016
- On-going outreach began in January 2017
 - Parent Council
 - Youth Council
- "Build a Sustainable Park" Workshops
- Pilot Programming began in January 2017
 - Tennyson-Knolls ES
 - Scott Carpenter MS



Westy POWER!/iPODER!
Youth Council learning
about park design with
Nicole (PRL) and Daniel
(Growing Home)





Parent Council meeting at Standley Lake to discuss programming and transportation concerns/mobility with Kristen May (PRL) and Gabriella Arismendi (CD), Daniel and Lynette (Growing Home)



Outreach Findings

Corona Insights and further internal outreach identified major barriers that keep families from enjoying the outdoors:

- Cost
- Safety
- Transportation
- Awareness of current activities
- Language

These concerns were best addressed through active community engagement and leadership through the remainder of the planning and pilot process.





Pilot Programs

- January-June 2017
- Tennyson Knolls ES and Scott Carpenter MS
- Groups met once per month
- Adult leadership:
 - 1 formally trained outdoor educator
 - 1 community leader (parent)
- Programs built on one another to reach a goal:
 - Visit a farm far from home
 - Paddle on open water at Standley Lake



The Inspire Model

Three parts to the grant:

1. Programs
2. Pathways
3. Places





PROGRAMS

- Custom Programming for this community
 - Instructor team includes one community member
 - cultural relevance and language competency
 - Community leader is also charged with connecting with families and recruiting
- Addresses barriers identified in outreach
 - Free for families
 - Transportation provided
 - Bilingual offerings
 - Safe, supervised programs to activate neighborhood



PROGRAMS

Programs included as part of this grant include:

- After school programs for pre-school through 8th grade
 - Focus on broadening comfort level with outdoor recreation and nature
- Summer Camp scholarships
- Continuation of Parent and Youth Councils for on-going feedback and improvements
- 4 trips per year for high school students
- Gear library to borrow bikes, helmets, backpacks, camping equipment, etc. at Westminster High School





PATHWAYS

- Encourages and educates youth and families about nature-based careers through positive youth development and real-world applications.
- Variety of opportunities:
 - Internships
 - Paid Positions
 - Mentorships
 - Volunteering
 - Workshops
- These opportunities will be provided through the City as well as through:
 - Denver Botanic Gardens, Hyland Hills Park and Recreation District, City of Westminster Parks, Open Space, and Forestry, Colorado Parks and Wildlife, Mile High youth Corps, Groundwork Denver, and the Butterfly Pavilion.



Numbers to Date

Planning Grant

- Youth Council Members: 5 Westminster HS students
- Parent Council Members: 7 parents (plus 11 children between them)
- Tennyson Knolls Pilot Programming: 11 students
- Scott Carpenter Pilot Programming: 15 students
- Focus Groups: 23 parents, 11 students, 10 teachers
- "Build a Sustainable Park" Workshops: 60 children





Predicted Impact

- Predicted Impact of Implementation
- After School Programs: 376 students served annually
 - Summer Camp: 60 students served annually
 - Gear Library: 200 residents served annually
 - Youth and Parent Councils: 24 members annually
 - Special Events: 200-500 residents served annually
 - New career/internship/volunteer opportunities: 211

Estimated 3,126 residents served over 3 year grant cycle (2018-2020)



PLACES

Internal City Staff Team
 Project Manager:
 Nicole Ankeney, Senior Landscape Architect

PRL

Lance Johnson
 Chris Johnson
 Keith Stieduhar
 Kathy Piper
 Jerry Magnetti
 Kristen May
 Barbara Giedraitis

Fire

Bob Hose
 Dave Maikranz

CMO

Kristen Koehler

EcoDevo

Jenni Grafton
 Heather Ruddy
 Stephanie Troller

Planning

Sean McCartney

Engineering

Sharon Williams
 Seth Plas

Mobility Planning

Gabriella Arismendi

PD

Matt Gosselin
 Mike Wazny

PWU

Steven Grooters

BO&M

Tom Octera
 Brian Grucelski



Former Playground Site



PLACES

Community Outreach

- Parent Council – 3 meetings, including site visit
- Youth Council – 1 meeting, including site visit
- Hmong Community – 2 meetings
- Westminster Historical Society – 2 presentations
- South Westminster Business Forum – upcoming July 18th
- Outreach was very strategic to ensure diverse feedback
- If the grant is awarded, a kick-off event will be held for the entire community to seek feedback before the design is finalized.



View of Greenhouse at Raleigh St.



PLACES

Site History – England Park Corridor

- City's 1st park!
- Established in 1955 and named after Mayor Harvey England who, along with his wife Erma, helped bring recreational services to Westminster
- Near historical core development of City
- Adjacent to residential, commercial and industrial development
- 24 acres along Little Dry Creek west of Lowell Blvd.
- Since 1955 the following land uses have occurred:
 - 1st park
 - 1st community garden
 - Ball field
 - Dog park
 - Historic Bowles House
 - Fire training tower
 - Little Dry Creek & floodplain
 - Decommissioned water treatment plant
 - Former park maintenance facility
 - Former rodeo



Little Dry Creek



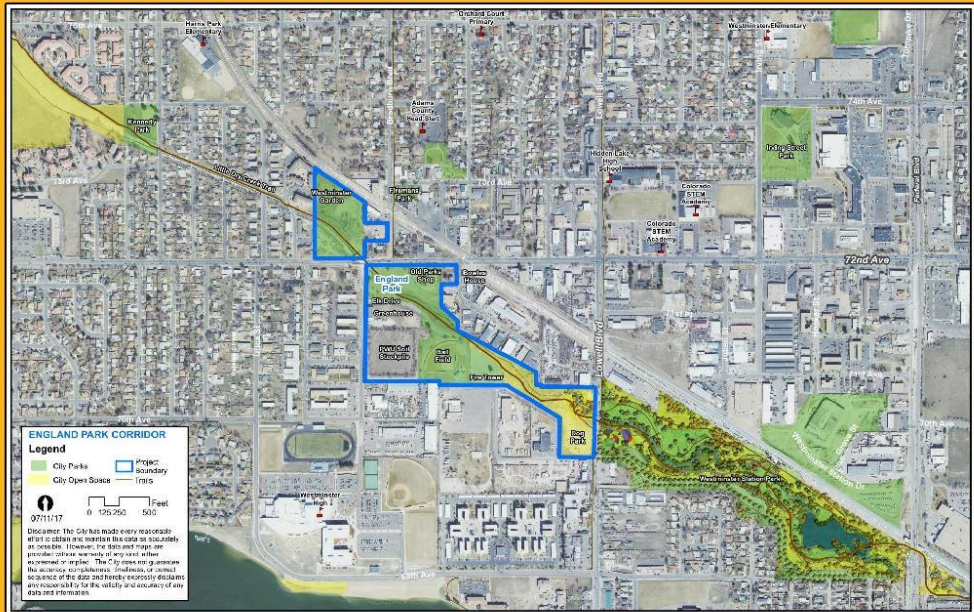
PLACES

Historical Photos



PLACES

Context Map





PLACES

Existing - 2016



PLACES

- Rendering shows long-range vision
- Not all amenities shown are part of the GOCO Inspire grant





PLACES

Existing - 2016



Proposed Plan



PLACES

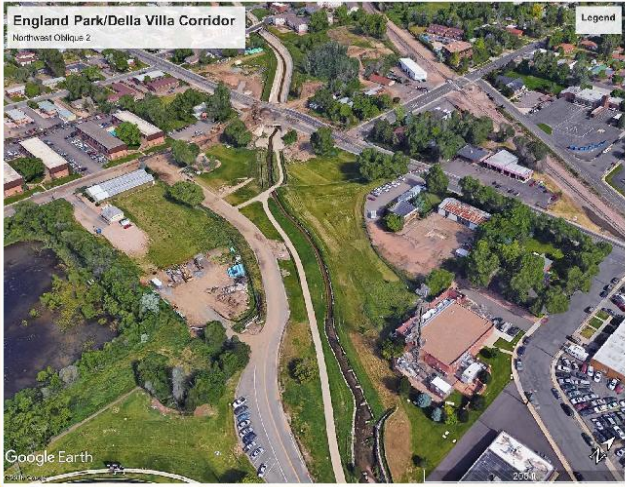
- Rendering shows long-range vision
- Not all amenities shown are part of the GOCO Inspire grant





PLACES

Existing - 2016



Proposed Plan



PLACES

- Rendering shows long-range vision
- Not all amenities shown are part of the GOCO Inspire grant



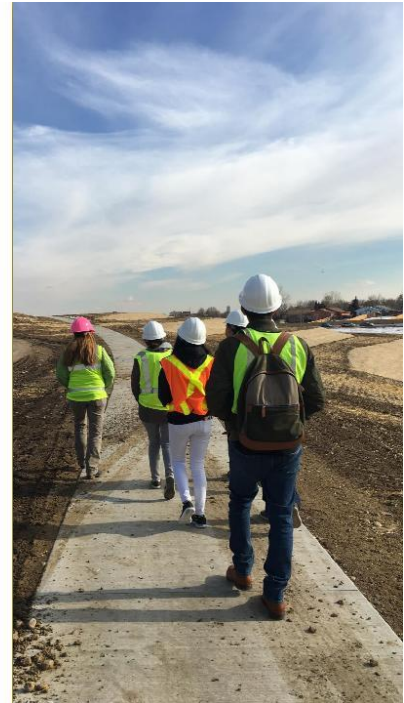


PLACES



Improvements Included in GOCO Inspire Grant Project

1. Fire Training Tower - est. \$76,000
 - Striping for sport courts & bicycle safety course
2. Greenhouse Expansion - est. \$829,990
 - Double greenhouses with plaza between
 - Edible garden
 - Streetscape improvements on Elk Drive
3. Historical Connection - est. \$1,243,515
 - Playground, plaza & pavilion reflecting Bowles House
 - Improve access and parking
 - Enhance historical views of Front Range
4. Westminster Garden Expansion - est. \$551,694
 - Expand garden, add children's garden and play elements
 - Improve access from LDC trail, site access and parking



CAPER Reports



U.S. Department of Housing and Urban Development
 Office of Community Planning and Development
 Integrated Disbursement and Information System
 CDBG Activity Summary Report (GPR) for Program Year 2016
 WESTMINSTER

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PGM Year: 2013
Project: 0003 - Bradburn Boulevard Realignment Phase II
IDIS Activity: 1214 - Bradburn Boulevard Realignment Phase II
Status: Open
Location: 7225 Bradburn Blvd Westminster, CO 80030-5223
Objective: Create suitable living environments
Outcome: Availability/accessibility
Matrix Code: Street Improvements (03K) **National Objective:** LMA

Initial Funding Date: 09/10/2013

Description:

2010 and 2011 CDBG funds were spent of Phase I for preliminary design plans and right-of-way acquisition. Phase II includes demolition and clearance of the structures at 7225 Bradburn Boulevard and acquisition of parts of 7215 and 7331 Bradburn Boulevard properties that will be needed for realignment.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$183,540.00	\$0.00	\$0.00
		2012	B12MC080010		\$0.00	\$62,223.36
		2013	B13MC080010		\$0.00	\$315.21
		2014	B14MC080010			\$1,734.89
Total	Total			\$183,540.00	\$1,734.89	\$64,273.46

Proposed Accomplishments

People (General) : 6,490
 Total Population in Service Area: 7,875
 Census Tract Percent Low / Mod: 62.70

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
2013	9/18/13 - DRAW Planning and Design services for preliminary design package for development along 72nd and Raleigh Street in conjunction with the Bradburn Boulevard Realignment, Water, Electricity and Gas for 7225 Bradburn Boulevard. 12/23/13 - DRAW - Water, Gas and Electric, Abestos Survey, continuation of Planning and Design Services in conjunction with the Bradburn Boulevard Realignment. 2/28/14 DRAW - Utility services, LA Park Master Plan Document, Project Management and Landscape Architect. 6/24/14 - DRAW - Utility services. 12/22/14 - Draw - Right of Way Services for 7215 and 7231 Bradburn Blvd., Utility billing for 7225 Bradburn Blvd. 2/25/15 - DRAW - Utilities. 6/29/15 - DRAW - Utilities. 3/28/16 Negotiations for right-of-way acquisitions are pending, still awaiting completion of the bridge.	



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PGM Year: 2014
Project: 0003 - Bradburn Boulevard Decorative Lighting Installation
IDIS Activity: 1218 - Bradburn Blvd. Stump Removal and Tree Planting
Status: Open **Objective:** Create suitable living environments
Location: 7200 Bradburn Blvd Westminster, CO 80030-5224 **Outcome:** Sustainability
Matrix Code: Tree Planting (03N) **National Objective:** LMA

Initial Funding Date: 09/25/2014

Description:
 Stump removal and tree replacement in the public right-of-way along Bradburn Boulevard (72nd Avenue to 80th Avenue) and 72nd Avenue to 73rd Avenue along Newton Street.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
		Pre-2015				
CDBG	EN	2013	B13MC080010	\$25,000.00	\$0.00	\$10,669.00
Total	Total			\$25,000.00	\$0.00	\$10,669.00

Proposed Accomplishments

Public Facilities : 6,848
 Total Population in Service Area: 6,848
 Census Tract Percent Low / Mod: 60.90

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
2014	12/22/14 - DRAW - Tree stump removal and grinding. 9/29/15 - DRAW - Revised schematic tree planting plan to incorporate field observations, prepared preliminary notes and detail sheets for parking, streetscape improvements and tree planting. Revised schematic to incorporate City comments, added addresses to the plan, added raised brick planters in lieu of tree grates. Issued a 50% CD review set of plans and specifications, and issued a 50% CD cost estimate. 12/3/15 DRAW - Additional services recalculate irrigation system & mainline requirements, relocate the irrigation tap and controller to south side of 76th Ave., revise cost estimates, revise tree planting and irrigation plans to stop work on the south side of 76th Ave, and provide additional base map information including addresses per City request.	



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 WESTMINSTER

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PGM Year: 2014
Project: 0003 - Bradburn Boulevard Decorative Lighting Installation
IDIS Activity: 1220 - Bradburn Boulevard Decorative Lighting Installation

Status: Open Objective: Create suitable living environments
 Location: 7294 Bradburn Blvd Westminster, CO 80030-5224 Outcome: Sustainability
 Matrix Code: Street Improvements (03K) National Objective: LMA

Initial Funding Date: 09/25/2014

Description:
 Decorative lighting along Bradburn Boulevard in the general three block area of 73th to 76th Avenues, depending on the costs.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$206,208.00	\$0.00	\$0.00
		2013	B13MC080010		\$0.00	\$33,005.00
		2014	B14MC080010		\$128,737.80	\$130,162.80
Total	Total			\$206,208.00	\$128,737.80	\$163,167.80

Proposed Accomplishments
 People (General) : 6,848
 Total Population in Service Area: 6,848
 Census Tract Percent Low / Mod: 61.00

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
2014	6/29/15 - DRAW- 73rd & Bradburn Parking and Pedestrian Improvement Design, Landscape Architecture and Engineering Design Services for Bradburn Blvd. Streetscape and Tree Planting for 4/15 - 5/20/15. 9/29/15 - DRAW Revised Schematic tree planting plan, added street address to plan, revised parking and pedestrian improvements design at 73rd to add raised brick planters in lieu of tree grates, preliminary detail sheets to incorporate the raised planter details Architecture and Engineering Design Services and Engineering 6/15 - 8/15. 12/3/15 - DRAW - Research Boring cost to evaluate the most effective method of installing the irrigation lines, met with city staff discuss pedestrian streetscape improvements at 73rd Ave, revise 50% CD cost estimate to reflect requested VE change to the pedestrian streetscape design. 2-29-16 DRAW Revised CD cost estimate to reflect 95% completed construction documents, received comments from PR&L on 50% complete construction documents. Incorporated City staff comments into 95% complete set of construction documents and specifications. 12-1-16 DRAW Lighting Design Services, analysis and fixture recommendations, pole locations, walk site with electrician, Xcel and City, revise lighting distribution, revise budget estimates and revise locations. 2/28/17 DRAW revisions to bid documents, revised plants and specifications. deleted curbed planters, and plantings, replaced with trees in tree grates and revised layout plan and details accordingly, updated the cost estimate, prepared a bid schedule, issued the revised plans and specifications for bidding.	



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PGM Year: 2015
Project: 0002 - Bradburn Boulevard Street Enhancement Project
IDIS Activity: 1226 - Bradburn Boulevard Street Enhancement Project

Status: Open
Location: 7330 Bradburn Blvd Westminster, CO 80030-4867
Objective: Create suitable living environments
Outcome: Sustainability
Matrix Code: Street Improvements (03K) **National Objective:** LMA

Initial Funding Date: 08/26/2015

Description:

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$312.91	\$0.00	\$0.00
		2014	B14MC080010		\$312.91	\$312.91
		2015	B15MC080010	\$375,741.38	\$42,704.84	\$42,704.84
Total	Total			\$376,054.29	\$43,017.75	\$43,017.75

Proposed Accomplishments

People (General) : 6,965
 Total Population in Service Area: 6,955
 Census Tract Percent Low / Mod: 55.90

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
2015	The City expects progress to be made on this project in the second quarter of 2016. The City is waiting for Xcel Energy to underground its overhead utility lines in the project area so that lamp posts may be installed and trees may be planted without disruption. Staff has been working with Xcel Energy to develop a project timetable and has received a tentative date date for undergrounding to occur in the second quarter. 6/26/16 - DRAW Site preparation, Paving and Concrete, Mobilization and Traffic Control.	



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PGM Year: 2015
Project: 0003 - Emergency and Essential Home Repair Program
IDIS Activity: 1230 - Emergency and Essential Home Repair Program (2015)
Status: Completed 12/1/2016 12:00:00 AM
Location: Address Suppressed
Objective: Provide decent affordable housing
Outcome: Sustainability
Matrix Code: Rehab; Single-Unit Residential (14A) **National Objective:** LMH

Initial Funding Date: 08/26/2015

Description:
 Approximately 18 - 20 Low-moderate Income Westminster Households will be given assistance for badly-needed repairs and address any health and safety concerns for their owner occupied home.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC080010	\$90,000.00	\$64,211.04	\$90,000.00
Total	Total			\$90,000.00	\$64,211.04	\$90,000.00

Proposed Accomplishments

Housing Units : 18

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	19	5	0	0	19	5	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	1	1	0	0	1	1	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	20	6	0	0	20	6	0	0
Female-headed Households:	13		0		13			

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Income Category:	Owner	Renter	Total	Person
Extremely Low	7	0	7	0
Low Mod	11	0	11	0
Moderate	2	0	2	0
Non Low Moderate	0	0	0	0
Total	20	0	20	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
2015	<p>2/29/15 - DRAW 7476 Clay Street remove dead tree, replace front step and concrete walk section, new metal railing to exterior wall at north door, added stair railing on east side of basement stairway, replace main water shut-off valve, replaced basement bath faucets and rehang dining room light fixture. 7390 Wilson Court - Misc. Electrical repairs, add circuits to reduce loads, repair misc. light fixtures check wiring, replace 40-gallon water heater with new flex lines to water and gas and permit. 9781 W. 104th Drive - Replaced water heater and fix leak around the tub. 9235 Utica Street - Replaced furnace, replace bath sink, supply lines and drain. Install new ADA toilet, remove old bath floor, install new underlayment and vinyl floor. Remove old laundry room floor and install new. 9586 Everett Court - Emergency furnace repair. 7660 Osceola Street - replaced water heater. 3321 Kassler Place - repaired and replace switches, outlets, 3-ways at aluminum wiring locations throughout and GFI as needed. Checked wiring throughout the house main floor and basement. Replaced FPE panel at kitchen with new panel. All new breakers with main breaker. 4963 West 73rd Ave - Trouble shoot and electrical safety check, replaced burnt outlet front room, install new water heater and replaced seal and serviced bedroom toilet. 8601 Zuni Street, #191 remove water soaked drywall, plywood, framing, and tub surround on shower mixer wall in main bathroom, install new Delta tub and shower valve, install new framing, plywood, tile backer, tub surround on mixing valve side of main bathtub.</p> <p>12/1/16 DRAW 10426 Moore Street, replace broken step in garage, add grab bars adjacent to door for safety, add grab bars in tub area of main bath, grab bar to existing shower stall in 3/4 bath, rebuild shower valve to stop leak, replace leaking cold water valve, replace existing outlets(2) with GFI receptacles and replace non-working dimmer switch. 7420 Knox Place - remove and disposed of old non-working water heater and install new water heater with new venting. 7451Knox Ct. - upgrade electrical system, and install SMOKE/CO detectors, provide and install pedestrian door to garage. replace 2 non-function windows.7420 Knox Place - emergency pipe repair to stop leaks in crawl space, trouble shoot water leaks, met with Westminster's Utilities, set up meter and leak repair at stop box, install new water stop at water main in crawl space, rebuilt hose bib on south side of house, rebuilt toilet, 2987 W. 81st Ave., #B - Remove and installed new water heater. 11516 W. 102nd Place - Replace 4 windows and patio door. 2987 W. 81st Ave. - Provide and install new Patio door, 8601 Zuni St. #21 - Remove evaporator cooler and repair roof, repair roof, repair sub-floors add vinyl, repair wall/floor in rear bedroom, 10141 Grove Loop #B, hose and pipe replacement, replace water heater and furnace.</p>	



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PGM Year: 2016
Project: 0003 - Oakwood Drive Pedestrian Improvements
IDIS Activity: 1234 - Oakwood Drive Pedestrian Improvements

Status: Open Objective: Create suitable living environments
 Location: 8130 Auburn Ln Westminster, CO 80031-3944 Outcome: Sustainability
 Matrix Code: Sidewalks (03L) National Objective: LMA

Initial Funding Date: 11/08/2016

Description:

Observatory Heights residents requested the installation of a missing sidewalk connection on south side of Oakwood Drive between Auburn Lane and Laplace Court.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2016	B16MC080010	\$128,817.00	\$83,354.46	\$83,354.46
Total	Total			\$128,817.00	\$83,354.46	\$83,354.46

Proposed Accomplishments

Public Facilities : 2,250
 Total Population in Service Area: 3,960
 Census Tract Percent Low / Mod: 56.82

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2016	6/26/17 - DRAW -Clearing and Grubbing, removal of concrete sidewalk, embankment material, erosion control, native seeding, aggregate base course, reconditioning, 6-inch concrete sidewalk, mobilization, construction traffic control, Dedication Plaque, concrete stem wall, and import topsoil.	



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PGM Year: 2016
Project: 0001 - Program Administration
IDIS Activity: 1235 - 2016 Program Administration

Status: Open Objective:
 Location: , Outcome:
 Matrix Code: General Program Administration (21A) National Objective:

Initial Funding Date: 11/02/2016

Description:

1.5 FTE Salaries and Program Administration Costs, includes general management and oversight coordination, Fair Housing Activities and monitoring program activities. It is expected that significant program administration dollars will need to be utilized to comply with new Affirmatively Affirming Fair Housing rules in 2016.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2016	B16MC080010	\$115,993.00	\$115,993.00	\$115,993.00
Total	Total			\$115,993.00	\$115,993.00	\$115,993.00

Proposed Accomplishments

Actual Accomplishments

<i>Number assisted:</i>	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0	0	0	0	0	0	0	0
Female-headed Households:					0			



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Income Category:

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year: 2016
Project: 0006 - Firemans Park Pedestrian Improvements
IDIS Activity: 1236 - Fireman's Park Pedestrian Improvements

Status: Open Objective: Create suitable living environments
 Location: 7290 Bradburn Blvd Westminster, CO 80030-5224 Outcome: Availability/accessibility
 Matrix Code: Sidewalks (03L) National Objective: LMA

Initial Funding Date: 11/08/2016

Description:

Currently no sidewalk exists along the south side of 73rd Avenue, east of Bradburn Boulevard abutting Fireman's Park. This project will construct a detached eight-foot wide sidewalk from Bradburn Boulevard to Fire Stations One's access drive along the south side of 73rd Avenue. This project will also include widening of the four-foot wide sidewalk on the east side of Bradburn Boulevard abutting Fireman's Park to an eight-foot wide concrete sidewalk to match the eight-foot wide sidewalk that continues along the balance of Bradburn Boulevard moving north. The eight-foot wide sidewalk will benefit disabled individuals utilizing wheelchairs as it provides better maneuverability.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2016	B16MC080010	\$55,159.00	\$471.49	\$471.49
Total	Total			\$55,159.00	\$471.49	\$471.49

Proposed Accomplishments

Public Facilities : 3,890
 Total Population in Service Area: 6,965
 Census Tract Percent Low / Mod: 55.85

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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PGM Year: 2016
Project: 0004 - Emergency and Essential Home Repair Program
IDIS Activity: 1237 - 2016 Emergency and Essential Home Repair Program

Status: Open **Objective:** Provide decent affordable housing
Location: Address Suppressed **Outcome:** Sustainability
Matrix Code: Rehab; Single-Unit Residential (14A) **National Objective:** LMH

Initial Funding Date: 11/30/2016

Description:
 Assist approximately 12 low-moderate income Westminster owner-occupied households for badly needed repairs and addresses any health and safety concerns.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2015	B15MC080010	\$30,000.00	\$14,582.40	\$14,582.40
		2016	B16MC080010	\$50,000.00	\$15,170.54	\$15,170.54
Total	Total			\$80,000.00	\$29,752.94	\$29,752.94

Proposed Accomplishments

Housing Units : 12

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	0	0
Female-headed Households:	0		0		0			

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Income Category:	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
2016	2/28/16 - DRAW 7451 Knox Court - Upgrade electrical system, provide and installed Smoke/CO detectors, provide and install pedestrian door to garage and replaced 2 non-function windows. 860 W. 132nd Avenue #49, remove and disposed of old non-working (red tagged) furnace and installed new furnace, new flue, flue extension, C/O detector and thermostat. 7639 Harlan Way - Supplied and installed new jamb leg for rear door. Replaced deadbolt hardware with security hardware that included strike plates, lock throw with deep insert, screws, security plates connect into framing beyond the jamb, hardware replacement for front and garage pedestrian door. 8281 W. 90th Place - replace non-functioning furnace and a/c unit. 9018 Dover Street - Emergency furnace repair. 6/26/17 - DRAW 7961 Stuart Street- Electrical Upgrade, replace gutters, and 3 broken windows, 9018 Dover Street - Furnace not working unsafe electrical, Electrical and plumbing repairs and basement Egress window.	



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PGM Year: 2016
Project: 0005 - Section 108 Loan Payment
IDIS Activity: 1238 - Section 108 Repayment

Status: Completed 12/1/2016 12:00:00 AM
Location: ,

Objective:
Outcome:
Matrix Code: Planned Repayment of Section 108
 Loan Principal (19F) **National Objective:**

Initial Funding Date: 11/02/2016

Description:

CDBG Funding will pay down a portion of the Section 108 Loan balance, strengthening the financial position for any project moving forward on 73rd Avenue and Lowell Blvd.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2016	B16MC080010	\$230,000.00	\$230,000.00	\$230,000.00
Total	Total			\$230,000.00	\$230,000.00	\$230,000.00

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0	0	0	0	0	0	0	0
Female-headed Households:					0			

Income Category:

Owner Renter Total Person

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Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



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Total Funded Amount:	\$1,490,771.29
Total Drawn Thru Program Year:	\$830,699.90
Total Drawn In Program Year:	\$697,273.37



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Count of CDBG Activities with Disbursements by Activity Group & Matrix Code

Activity Group	Activity Category	Open Count	Open Activities Disbursed	Completed Count	Completed Activities Disbursed	Program Year Count	Total Activities Disbursed
Housing	Rehab; Single-Unit Residential (14A)	1	\$29,752.94	1	\$64,211.04	2	\$93,963.98
	Total Housing	1	\$29,752.94	1	\$64,211.04	2	\$93,963.98
Public Facilities and Improvements	Street Improvements (03K)	3	\$173,490.44	0	\$0.00	3	\$173,490.44
	Sidewalks (03L)	2	\$83,825.95	0	\$0.00	2	\$83,825.95
	Tree Planting (03N)	1	\$0.00	0	\$0.00	1	\$0.00
	Total Public Facilities and Improvements	6	\$257,316.39	0	\$0.00	6	\$257,316.39
General Administration and Planning	General Program Administration (21A)	1	\$115,993.00	0	\$0.00	1	\$115,993.00
	Total General Administration and Planning	1	\$115,993.00	0	\$0.00	1	\$115,993.00
Repayment of Section 108 Loans	Planned Repayment of Section 108 Loan Principal (19F)	0	\$0.00	1	\$230,000.00	1	\$230,000.00
	Total Repayment of Section 108 Loans	0	\$0.00	1	\$230,000.00	1	\$230,000.00
Grand Total		8	\$403,062.33	2	\$294,211.04	10	\$697,273.37



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CDBG Sum of Actual Accomplishments by Activity Group and Accomplishment Type

Activity Group	Matrix Code	Accomplishment Type	Open Count	Completed Count	Program Year Totals
Housing	Rehab; Single-Unit Residential (14A)	Housing Units	0	20	20
	Total Housing		0	20	20
Public Facilities and Improvements	Street Improvements (03K)	Persons	21,678	0	21,678
	Sidewalks (03L)	Public Facilities	3,960	0	3,960
	Tree Planting (03N)	Public Facilities	6,848	0	6,848
	Total Public Facilities and Improvements		32,486	0	32,486
Grand Total			32,486	20	32,506



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CDBG Beneficiaries by Racial / Ethnic Category

Housing-Non Housing	Race	Total Persons	Total Hispanic Persons	Total Households	Total Hispanic Households
Housing	White	0	0	19	5
	American Indian/Alaskan Native & White	0	0	1	1
	Total Housing	0	0	20	6
Grand Total	White	0	0	19	5
	American Indian/Alaskan Native & White	0	0	1	1
	Total Grand Total	0	0	20	6



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CDBG Beneficiaries by Income Category

No data returned for this view. This might be because the applied filter excludes all data.



PART I: SUMMARY OF CDBG RESOURCES	
01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	777,375.76
02 ENTITLEMENT GRANT	579,969.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	1,357,344.76
PART II: SUMMARY OF CDBG EXPENDITURES	
09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	351,280.37
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	351,280.37
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	115,993.00
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	230,000.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	697,273.37
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	660,071.39
PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD	
17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	351,280.37
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	351,280.37
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%
LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS	
23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2016 PY: 2017 PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%
PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS	
27 DISBURSED IN IDIS FOR PUBLIC SERVICES	0.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	0.00
32 ENTITLEMENT GRANT	579,969.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	579,969.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	0.00%
PART V: PLANNING AND ADMINISTRATION (PA) CAP	
37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	115,993.00
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 + LINE 40)	115,993.00
42 ENTITLEMENT GRANT	579,969.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	579,969.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	20.00%



Office of Community Planning and Development
 U.S. Department of Housing and Urban Development
 Integrated Disbursement and Information System
 PR26 - CDBG Financial Summary Report
 Program Year 2016
 WESTMINSTER, CO

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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17
 Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18
 Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2013	3	1214	5968949	Bradburn Boulevard Realignment Phase II	03K	LMA	\$1,734.89
2014	3	1220	5930897	Bradburn Boulevard Decorative Lighting Installation	03K	LMA	\$320.00
2014	3	1220	5968949	Bradburn Boulevard Decorative Lighting Installation	03K	LMA	\$2,352.50
2014	3	1220	5988299	Bradburn Boulevard Decorative Lighting Installation	03K	LMA	\$3,500.00
2014	3	1220	6016407	Bradburn Boulevard Decorative Lighting Installation	03K	LMA	\$1,980.00
2014	3	1220	6034079	Bradburn Boulevard Decorative Lighting Installation	03K	LMA	\$120,325.30
2014	3	1220	6054850	Bradburn Boulevard Decorative Lighting Installation	03K	LMA	\$260.00
2015	2	1226	5930897	Bradburn Boulevard Street Enhancement Project	03K	LMA	\$272.50
2015	2	1226	6054850	Bradburn Boulevard Street Enhancement Project	03K	LMA	\$42,745.25
					03K	Matrix Code	\$173,490.44
2016	3	1234	6054850	Oakwood Drive Pedestrian Improvements	03L	LMA	\$83,354.46
2016	6	1236	6034079	Fireman's Park Pedestrian Improvements	03L	LMA	\$471.49
					03L	Matrix Code	\$83,825.95
2015	3	1230	5930897	Emergency and Essetial Home Repair Program (2015)	14A	LMH	\$3,230.42
2015	3	1230	5968949	Emergency and Essetial Home Repair Program (2015)	14A	LMH	\$30,753.65
2015	3	1230	5988299	Emergency and Essetial Home Repair Program (2015)	14A	LMH	\$30,226.97
2016	4	1237	6016407	2016 Emergency and Essential Home Repair Program	14A	LMH	\$15,170.54
2016	4	1237	6034079	2016 Emergency and Essential Home Repair Program	14A	LMH	\$2,832.00
2016	4	1237	6054850	2016 Emergency and Essential Home Repair Program	14A	LMH	\$11,750.40
					14A	Matrix Code	\$93,963.98
Total							\$351,280.37

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27
 Report returned no data.

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2016	1	1235	5988299	2016 Program Administration	21A		\$67,546.99
2016	1	1235	6016407	2016 Program Administration	21A		\$26,076.75
2016	1	1235	6034079	2016 Program Administration	21A		\$15,153.50
2016	1	1235	6054850	2016 Program Administration	21A		\$7,215.76
					21A	Matrix Code	\$115,993.00
Total							\$115,993.00

U.S. DEPARTMENT OF HOUSING AND URBAN
DEVELOPMENT
OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT
PR06 - Summary of Consolidated Plan Projects for Report
Year

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IDIS

Plan IDIS Year Project	Project Title and Description	Program	Project Estimate	Committed Amount	Amount Drawn Thru Report Year	Amount Available to Draw	Amount Drawn in Report Year	
2016-1	Program Administration	In 2016, 20 percent of the City's CDBG allocation will be utilized to fund program administration and planning activities. This includes general management and oversight coordination, Fair Housing activities, and monitoring program activities. It is expected that significant program administration dollars will need to be utilized to comply with new Affirmatively Fair Housing rules in 2016.	CDBG	\$115,993.00	\$115,993.00	\$115,993.00	\$0.00	\$115,993.00
2	Electronic Neighborhood Speed Signs	As requested by the Heart of Westminster neighborhood organization, \$43,000 will be budgeted in 2016 to install approximately six electronic "Your Speed" signs in three qualifying locations in South Westminster to improve safety for pedestrians and motorists. As proposed by the neighborhood organization, Westminster Engineering staff will evaluate three locations for placement of signs including: Turnbull Drive - 70th Avenue to Lowell Boulevard 73rd Avenue - Lowell Boulevard to Bradburn Boulevard 76th Avenue - Federal Boulevard to Sheridan Boulevard	CDBG	\$43,000.00	\$0.00	\$0.00	\$0.00	\$0.00
3	Oakwood Drive Pedestrian Improvements	Neighborhood residents in the Observatory Heights neighborhood have requested the installation of a missing sidewalk connection along this roadway and it is needed to improve pedestrian safety.	CDBG	\$128,817.00	\$128,817.00	\$83,354.46	\$45,462.54	\$83,354.46
4	Emergency and Essential Home Repair Program	The Emergency and Essential Home Repair Program helps qualified, low-income homeowners make badly-needed repairs to their homes that will improve their in-home safety and mobility. Through the program, up to \$5,000 in eligible minor and emergency home repairs can be made free of charge to income-qualified households located within Westminster.	CDBG	\$50,000.00	\$80,000.00	\$28,752.94	\$50,247.06	\$29,752.94
5	Section 108 Loan Payment	In 2012, the City received a \$1.5 million Section 108 loan from HUD to support redevelopment on the southwest corner of 73rd Avenue and Lowell Boulevard. These funds were utilized for planning, property acquisitions, and tenant relocations. While the City continues to hold the note, paying down the principal would reduce the City's obligations towards interest payments until a project can assume the loan. Moreover, paying down an additional portion of the principal balance on this loan will strengthen the financial position of any project moving forward on the redevelopment of the city owned property located at the southwest corner of 73rd Ave. and Lowell Blvd. property. The Section 108 loan is structured so that any future developer will assume the balance of the loan upon completion of a project. Paying down the principal balance on the loan reduces the developer financial burden.	CDBG	\$230,000.00	\$230,000.00	\$230,000.00	\$0.00	\$230,000.00
6	Fremont Park Pedestrian Improvements	Currently no sidewalk exists along the south side of 73rd Avenue, east of Bradburn Boulevard abutting Fremont Park. This project will construct a detached eight-foot wide sidewalk from Bradburn Boulevard to Fire Station One's access drive along the south side of 73rd Avenue. The project will also include widening of the four-foot wide sidewalk on the east side of Bradburn Boulevard abutting Fremont Park to an eight-foot wide concrete sidewalk to match the eight-foot wide sidewalk east concrete along the balance of Bradburn Boulevard moving north. The eight-foot wide sidewalk will benefit disabled individuals utilizing wheelchairs as it provides better maneuverability.	CDBG	\$55,159.00	\$55,159.00	\$471.49	\$54,687.51	\$471.49
7	2016 Program Administration	1.5 FTE salaries and Program Administration costs, including general management and oversight coordination, Fair Housing Activities and monitoring program activities. It is expected that significant program administration dollars will be needed to utilized to comply with new Affirmatively Fair Housing rules in 2016.	CDBG	\$115,993.00	\$0.00	\$0.00	\$0.00	\$0.00