

# REOPENING:

## Best Practices



- ❑ Require employees showing any symptoms or signs of sickness, or who has been in contact with known positive cases to stay home.
- ❑ Connect employees to company or state benefits providers.
- ❑ Provide flexible or remote scheduling for employees who need to continue to observe Stay-at-Home, who may have child or elder care obligations, or who live with a person who still needs to observe Stay-at-Home due to underlying condition, age, or other factors.
- ❑ Encourage and enable remote work whenever possible.
- ❑ Minimize all in-person meetings.
- ❑ Provide hand washing facilities/stations and hand sanitizer.
- ❑ Encourage breaks to wash hands or use hand sanitizer.
- ❑ Phase shifts and breaks to reduce employee density.
- ❑ Provide appropriate protective gear like gloves, masks, and face coverings and encourage appropriate use. ([Additional Guidance](#))
- ❑ ([Guidance to keep employees & customers safe](#))

# Employees

---