

Employer Talent Development Program

June 22nd Information Session

Jefferson County Business &
Workforce Center

What is the goal of the program?

To assist businesses with short term training costs for current employees that can increase the competitiveness of the employee and the employer or avert a possible future layoff of an employee.



Quick Facts



Jefferson County Business & Workforce has \$300,000+ to award companies and nonprofits in Jefferson, Clear Creek & Gilpin counties



Funds must be used for training current employees; for businesses to retain skilled workforce or to avert a possible future layoff of an employee



Employer's choice of training provider



ETDP requires employers to match a portion of the training costs

Program Requirements

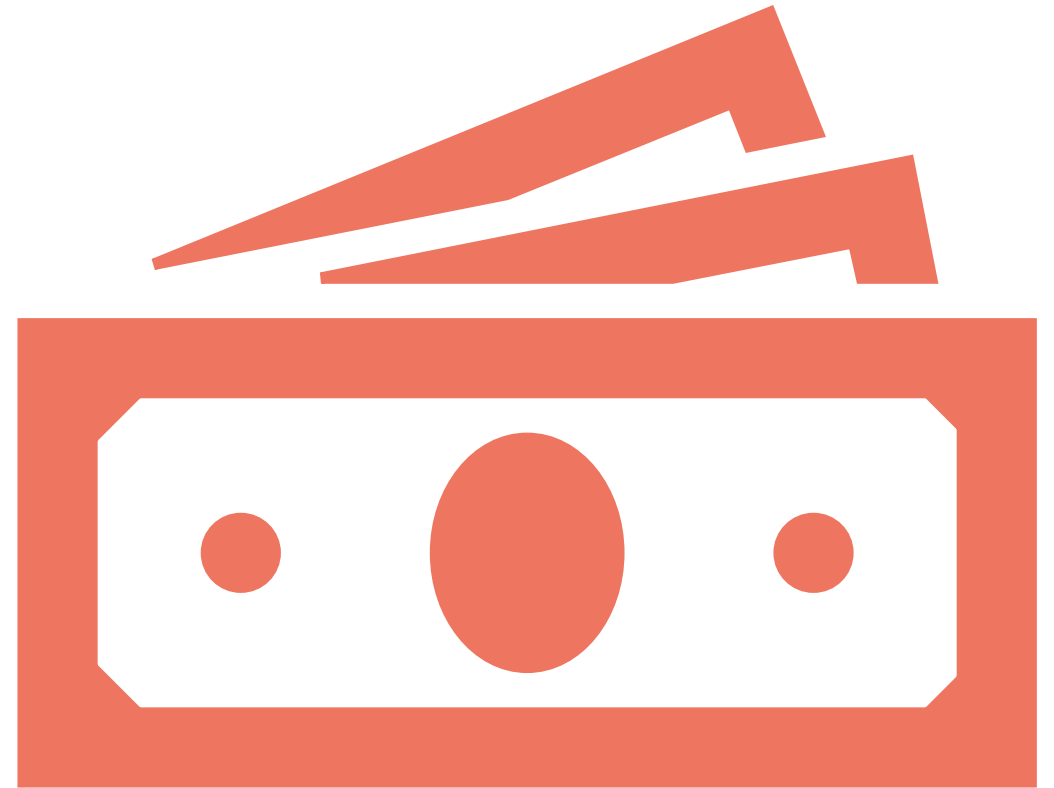


- 51% of all trained employees must have been employed with your company for 6 months or more
- Training costs must be identified prior to submitting application
- Training may only begin after approved application and signed contract
- Training must be completed by May 31, 2023

Employer Contribution

Employer match for a portion of the training costs:

- At least 10% of the cost for a company with 50 or fewer employees
- At least 25% of the cost for a company with 51-100 employees
- At least 50% of the cost for a company with more than 100 employees



Allowable Training Costs

Training Cost

Instructor's/Trainer's
training-related wages
(employee of grant
recipient business)

Textbooks,
instructional
equipment, manuals,
materials and supplies

Examination for
certification (if a
separate cost)

Other necessary and
reasonable costs
directly related to
training

Unallowable Training Costs

Employee/trainee wages
(but can be used as an
employer matching cost)

Costs incurred prior to
the approved date on the
ETDP grant agreement

Capital improvements


Travel, food, lodging

Conference/Membership
fees and/or dues

Training equipment
purchases

Employer Requirements

Provide	Maintain & provide	Provide	Facilitate on	Maintain	Establish
Provide name, SSN, start date, position, wage for participating employees	Maintain & provide attendance, payroll, and other documentation as required	Provide certificate of training completion issued by trainer	Facilitate on-site enrollment of employees in training program into BWC programs	Maintain an accurate roster of employees being trained	Establish or update a Connecting Colorado account



Training Options: Work- based, virtual & classroom

Examples of potential trainings

- Business essential skills training – communication, conflict resolution, team development, strategic planning, resiliency training, DEI training
- Six Sigma Lean manufacturing
- Nursing Credentials
- Accounting Software
- Total Productive Maintenance (TPM)
- Master CAM Training
- Electrical schematics
- White Hat Hackers Training
- Rapid cycle product innovation

Important Dates

Application Deadline: July 29, 2022

Pre-Award Meeting: Once application is submitted, we will connect with each applicant to review materials

Application Review by Awards Committee

Announce Program Recipients: August 17, 2022

Program Recipient Instruction Training

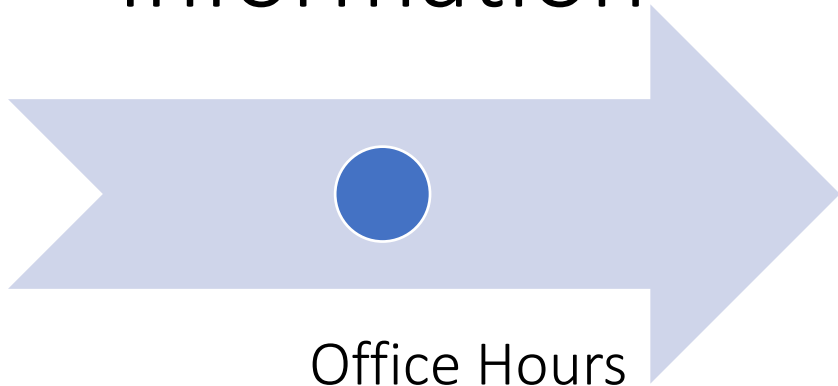
Employer Contracts Completed: must be completed prior to training start

Onsite Employee Enrollment prior to training

Grant supported training start date: September 12, 2022

Employer invoices & certifications: must be submitted 30 days after training completion.

Contact Information



Office Hours

Tuesday 2:00pm – 4:00pm

Thursday 10:00am – 11:30am

Contact Mike Aman to schedule a time.

- Lisa Kukreja - Economic Recovery and Employment Supervisor
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- Heidi Lowell - Talent Development Specialist
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Questions?