

BUSINESS LICENSE RENEWALS

1/13/2026

Purpose:

To clarify the process of renewing a business license using the Online Portal.

Renewal

- Annual business renewal required
- Email reminder: 60 days prior
- Postcard reminder: 30 days prior
- Renew online:
<http://etaxwestminster.gentaxcpc.net>
- Support: licensing@westminsterco.gov

Walk Through

TEST BUSINESS FOR KATE'S RECORDS

Welcome, KATE BEHAN
You last logged in on Tuesday, Jan 13, 2026 3:22:50 PM
[Manage My Profile](#)

4800 W 92ND AVE
 WESTMINSTER CO 80031-6387

[Summary](#) [Action Center](#) ⁵ [Settings](#) [More...](#)

Filter

License Account
 TEST BUSINESS FOR KATE'S RECORDS
 4800 W 92ND AVE
 WESTMINSTER CO 80031-6387
[Action Center Items](#) ²

Account
 Balance
\$60.00

[View License Renewals & Actions](#)

Manage Business Locations

- [Add a New Business Location](#)
- [Update a Business Location Address](#)
- [Close a Business Location](#)

Manage Supplemental Licenses

To Amend an Existing Liquor or Specialty License, click on the More Tab above

- [Apply for a New Liquor License](#)
- [Apply for a New Liquor Permit](#)
- [Apply for a New Specialty License](#)

[TEST BUSINESS FOR KATE'S RECORDS](#)

Action Center

License Account
 20074763-002-LIC
 TEST BUSINESS FOR KATE'S RECORDS

Filter

Business License Requires Renewal
 S20074763-0001: 4800 W 92ND AVE WESTMINSTER CO 80031-6387
[Renew License](#)

Business Owners

TEST BUSINESS FOR KATE'S RECORDS

Corporate Officers

Summary Record 1 Record 2

+ Add a Record

Corporate Officers & Business Owners

A corporate officer is considered a business owner, business member, or senior employee whose duties include managing a business's day-to-day operations. They are often responsible for ensuring compliance with the business's by-laws and regulations.

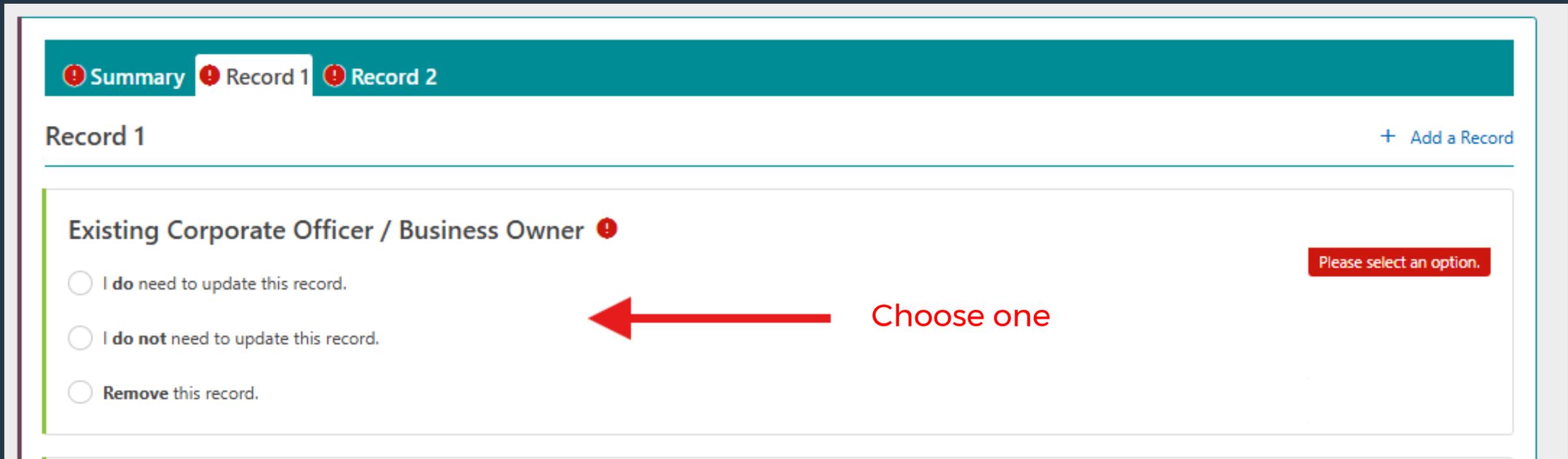
Information must be provided for all corporate officers in the business' structure. For existing officers, please choose if you'd like to update, keep, or delete them. Add new records for all persons that make up the corporate structure.

All corporate officers must be reviewed before continuing. At least one corporate officer is required.

	Position	Email Address	Phone Number
ⓘ	Business Owner	katearoni@gmail.com	(303) 658-2008
ⓘ	Business Owner		*

+ Add a Record

+ Add a Record



The screenshot shows a web interface with a teal header bar containing three tabs: 'Summary', 'Record 1', and 'Record 2'. Below the header, the 'Record 1' tab is active, and a '+ Add a Record' link is visible in the top right. The main content area is titled 'Record 1' and contains a section for 'Existing Corporate Officer / Business Owner' with a red exclamation point icon. To the right of this section is a red button that says 'Please select an option.'. Below the section title are three radio button options: 'I do need to update this record.', 'I do not need to update this record.', and 'Remove this record.'. A red arrow points from the text 'Choose one' to the first radio button.

Record 1 + Add a Record

Existing Corporate Officer / Business Owner !

I do need to update this record.

I do not need to update this record.

Remove this record.

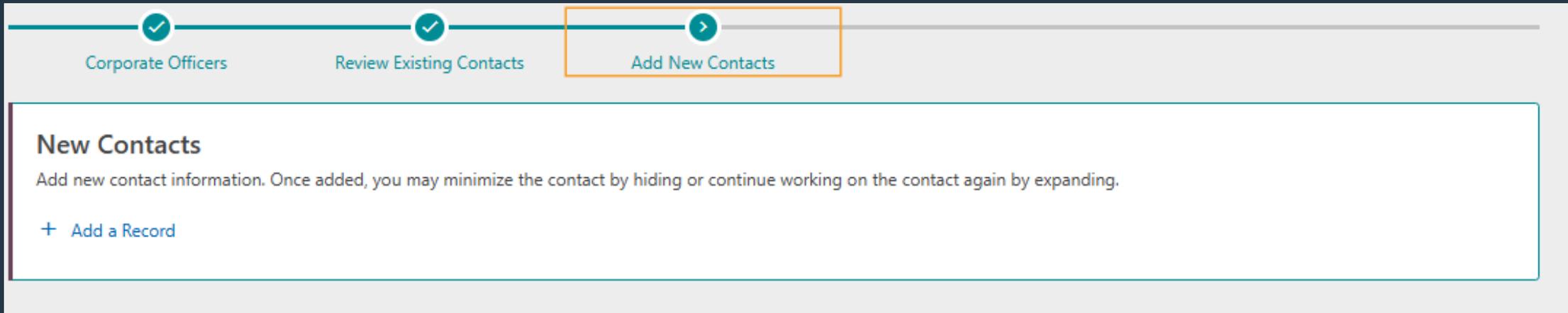
Please select an option.

← Choose one

- This is how Corporate Officers and Emergency Contact sections work
- The red exclamation point indicates that action is needed
- Click the exclamation point, do not use the NEXT button on these screens

New Contacts

If you need to add additional contact, add them here



Corporate Officers Review Existing Contacts **Add New Contacts**

New Contacts

Add new contact information. Once added, you may minimize the contact by hiding or continue working on the contact again by expanding.

+ Add a Record

Mailing Address

✓
Corporate Officers

✓
Review Existing Contacts

✓
Add New Contacts

➔
Update Mailing Address

Update Mailing Address

Has your primary mailing address changed? *

Current Mailing Address

Country
USA

Street
4800 W 92ND AVE

Street 2

Unit Type 	Unit 	City WESTMINSTER
State CO	Zip 80031-6387	County CO001

Attention

Check-In Questions

Moved?

- Yes: Enter new address
- No: Is it closed?

Licensure Check

- For businesses requiring DORA license (e.g., barbers, nail techs, massage)

Check-In Questions

Has the business moved from this address? *

When did this business location stop operations at this location?

Does your business/profession require state and/or federal licensure? *

Emergency Contacts

Emergency Contacts ! Record ! Record

+ Add a Record

Emergency Contacts

Emergency contacts information is provided to the Westminster Police Communications Center. Each record needing your attention is marked with a red exclamation point. Please click on each record individually and answer the necessary questions. Finally, when all records have been addressed and there are no more red exclamation points, click the Next button to move to the final page.

Name	Phone	Email
! BEHAN, KATE	+1 (303) 658-2008	
! BEHAN, KATE	+1 (303) 658-2008	
+ Add a Record		

+ Add a Record

Emergency Contacts

Emergency Contacts Record 1 Record 2

Record 1 [+ Add a Record](#)

Would you like to update this emergency contact?

Would you like to remove this emergency contact?

This contact is a company, not a person.

Title	Email
<input type="text"/>	<input type="text"/>
First Name	Phone Number
<input type="text" value="KATE"/>	<input type="text" value="(303) 658-2008"/>
Middle Name	Extension
<input type="text"/>	<input type="text"/>
Last Name	Phone Country
<input type="text" value="BEHAN"/>	<input type="text" value="USA"/>
Suffix	
<input type="text"/>	

[+ Add a Record](#)

Confirming Submission



Confirm Submission

- I declare under penalty of perjury that this application has been examined by me and that the statements made herein are, to the best of my knowledge and belief, true, correct, and complete.
- I understand that failure to provide a clear and comprehensive description of the proposed business could delay the review of this application.
- I am capable of evidencing all claims made in this application upon request from the City of Westminster.
- I acknowledge that all businesses physically located in the City of Westminster are subject to Planning and Zoning review before the application can be approved. Prompt replies to correspondence from the Planning and Zoning department will help ensure timely processing of the license application
- I acknowledge that purchasing or establishing a business located within Westminster city limits requires payment of all applicable Initial Use Tax.

*

Signature

Required

City Clerk's Office Contact Information:

E: licensing@westminsterco.gov

P: 303-658-2161